

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
OCTOBER 6, 2022  
5:30 PM

The meeting was called to order at 5:30 PM by Trustee Kemmerer with all Trustees present.

Minutes from the September 15 meeting were approved as submitted.

Fiscal Officer reported receipts of \$38,889.39 and payments of \$98,445.10 since the last meeting. All bills were approved for payment.

Fiscal Officer submitted a reconciled bank statement for September.

Medical insurance renewal quote for 2023 was received. Increase was about 5.9%. Trustees verbally accepted the renewal rates and authorized the Fiscal Officer to confirm acceptance with agent Jim Organ.

OTARMA property and liability insurance renewal quote was received. Amount is \$30,591, an increase of about 8.6%, mostly due to increased value assigned to buildings and fire vehicle replacement cost. Fiscal Officer requested a reallocation of funds in the General Fund (\$653) and Fire Fund (\$958) to pay the premium.

22-070 *Mr. Kemmerer moved to reallocate \$653 in the General Fund from Other Expenses to Property Insurance (\$143) and Liability Insurance (\$510) and \$958 in the Fire Fund from Liability Insurance to Property Insurance and to issue a Then & Now Purchase Order for \$30,591.00 (\$8,403 General, \$3,941 Road & Bridge, \$18,247 Fire) to OTARMA for renewal of property and liability insurance for 2022-2023, authorize the Fiscal Officer to sign the Anniversary Information Acknowledgement and issue payment on November 3; seconded by Ms. Moellendick. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes. Motion approved.*

Susan Foltz addressed Trustees regarding an application for a right of way permit to install a septic system with a 6 inch drainage line running about 500 feet in the road ditch, per the Health Department's recommendation. She said that they sought a second opinion on the type of system to install and are withdrawing the application. Trustees verbally approved and returned the application and check. Trustees also added that if the alternative system does not work out and the ditch drain line is needed, they were concerned about the size of a 6 inch pipe as other systems typically use a 1.5 to 2 inch line. Ms. Foltz acknowledged Trustees concern and hopes that the alternative will work.

Chas Roth was present to ask about the job posting for a road worker and Tim Malone was present to observe proceedings.

Zoning Inspector Purcell reported 4 permits issued for \$900 since the last meeting. Accessory buildings are being erected at 2675 and 2690 Valley View Road. Mr. Purcell asked Trustees to consider a 3-step approach to deal with people that fail to timely comply with Zoning requirements after repeated notices. He suggested a Warning letter, followed by a first fine (say \$2,500), followed by a second fine (say \$5,000). He informed Trustees that he would not be present for the November 17 meeting.

Assistant Chief Swick reported on Fire Department matters.

The Fiscal Officer had not been notified that Kara Cruikshank was appointed to a 6-day schedule as of July 31. Therefore, Personal Leave was not set up. Kara has worked 203.00 hours during the pay periods Jul 31 – Sep 24 and earned 10.15 hours of personal Leave. Chief requested that Trustees approve crediting Kara with 10.15 hours of Personal Leave and recognize her 6-day schedule.

22-071 *Mr. Miller moved to recognize Kara Cruikshank as a 6-day scheduled part-time firefighter retroactive to July 31 and to authorize the Fiscal Officer to credit Kara with 10.15 hours of Personal Leave for 203.00 hours worked during the pay period July 31 – September 24; seconded by Ms. Moellendick. Voting: Kemmerer - yes; Miller - yes; Moellendick – yes; Motion approved.*

Brendan Karns will start 6-day duty, and accrue Personal Leave, effective October 9

Tyler Roush has resigned effective after completing his October 13 shift. He has accepted a position with Franklin Township Fire.

Grant Stewart will change from 2 Unit to 3 Unit effective October 9.

Mr. Miller asked if Trustees should start discussion with the union about hiring Basics for full-time positions, given the shortage of applicants departments are facing.

Chief Hutton, Asst. Chief Swick and 3 other firefighters attended to Fire Expo in Columbus.

M-572 had rear shocks and a brake caliper replaced. It needs emergency lights on the box replaced. There are other repairs that will be needed to keep it in service given delays expected in delivery of the new medic.

ER-571 had cab bushings replaced.

M-571 has an oil leak that will be repaired under warranty October 24.

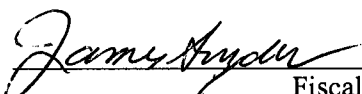
Mr. Kemmerer called for Executive Session to discuss compensation and hiring of a public employee.

22-072 *Mr. Kemmerer moved to enter Executive Session to discuss compensation and hiring of a public employee; seconded by Mr. Miller. Roll call -Kemmerer - yes; Miller - yes; Moellendick - yes. Executive session entered at 6:18 PM.*

Mr. Kemmerer moved to leave Executive Session at 6:54 PM; seconded by Ms. Moellendick.

Mr. Miller moved to adjourn; seconded by Mr. Kemmerer. Meeting adjourned at 6:55 PM.

  
\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
Fiscal Officer

RECEIPT - PAYMENT REGISTER  
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY  
 From 09/16/2022  
 To 10/06/2022

Warrant Number	Date	Type	Vendor/Payee	Amount
<b>Receipts</b>				
99-2022	09/23/2022	STD	ZONING	\$ 200.00
100-2022	09/23/2022	STD	Douglass Leith, Auctioneer	\$ 200.00
101-2022	09/21/2022	STD	Ohio Department of Taxation	\$ 18.08
102-2022	09/27/2022	STD	FAIRFIELD COUNTY AUDITOR	\$ 21,491.41
103-2022	09/27/2022	STD	AIR EVAC LIFETEAM	\$ 2,000.00
104-2022	09/28/2022	STD	COMMUNITY ROOM RENTAL - STRIPE	\$ 1,211.65
105-2022	09/30/2022	STD	EMS Billing	\$ 13,328.34
106-2022	09/30/2022	INT	PRIMARY	\$ 437.20
107-2022	10/05/2022	INT	53_INVEST	\$ 2.71
Total Receipts:				\$ 38,889.39
<b>Payments</b>				
29373	09/23/2022	AW	ADVANCE AUTO PARTS	\$ 42.05
29374	09/23/2022	AW	CHARTER COMMUNICATIONS	\$ 139.97
29375	09/23/2022	AW	OHIO FIRE CHIEF'S ASSOCIATION, INC.	\$ 100.00
747-2022	09/23/2022	CH	WEX BANK	\$ 3,104.96
29376	09/27/2022	AW	MEDMUTUAL LIFE	\$ 99.00
29377	09/27/2022	AW	INNOVATIVE LANDSCAPING SERVICES, INC.	\$ 225.00
784-2022	09/27/2022	CH	SOUTH CENTRAL POWER CO.	\$ 1,232.60
29378	09/29/2022	WH	PERRY COUNTY COURT OF COMMON PLEAS	\$ 457.41
29379	09/29/2022	WH	IAFF LOCAL 4673	\$ 570.00
785-2022	09/29/2022	EW	US TREASURY DEPT. (EFT)	\$ 4,525.97
786-2022	09/29/2022	EW	PRUDENTIAL INSURANCE COMPANY OF AMERICA	\$ 125.00
787-2022	09/29/2022	EW	TREASURER, STATE OF OHIO	\$ 2,534.90
788-2022	09/29/2022	EW	SCHOOL DISTRICT INCOME TAX	\$ 1,145.94
789-2022	09/29/2022	CH	BUREAU OF WORKER'S COMPENSATION	\$ 1,189.00
	09/29/2022	EP	PAYROLL	\$ 25,923.47
790-2022	09/30/2022	CH	MED-I-BANK, INC.	\$ 1,495.96
791-2022	10/04/2022	CH	COSE HEALTH AND WELLNESS TRUST	\$ 16,310.10
792-2022	10/05/2022	CH	DELTA DENTAL	\$ 535.64
29380	10/06/2022	SW	Skipped Warrants 29380 to 29380 Series 1	\$ -
29381	10/06/2022	AW	VISION SERVICE PLAN	\$ 214.40
29382	10/06/2022	AW	CHARTER COMMUNICATIONS	\$ 139.97
29383	10/06/2022	AW	JASON R. MILLER	\$ 120.00
29384	10/06/2022	AW	RAYNA L. MOELLENDICK	\$ 120.00
29385	10/06/2022	AW	JAMES M. SNYDER	\$ 225.00
29386	10/06/2022	AW	MICHAEL F. PURCELL, II	\$ 120.00
29387	10/06/2022	AW	MICHAEL N. HUTTON	\$ 165.00
29388	10/06/2022	AW	RALPH W. SWICK	\$ 33.89
29389	10/06/2022	AW	MENARDS, INC.	\$ 140.69
29390	10/06/2022	AW	R. D. HOLDER OIL CO.	\$ 426.83
29391	10/06/2022	AW	DURA MARK INC.	\$ 5,250.00
29392	10/06/2022	AW	TREASURER, STATE OF OHIO	\$ 45.00
29393	10/06/2022	AW	CHANGE HEALTHCARE	\$ 941.31
29394	10/06/2022	AW	FAIRFIELD COUNTY UTILITIES	\$ 332.96
29395	10/06/2022	AW	ATLANTIC EMERGENCY SOLUTIONS, INC.	\$ 3,595.66
29396	10/06/2022	AW	MIDWEST TOWING & RECOVERY LLC	\$ 1,075.62
29397	10/06/2022	AW	BOUND TREE MEDICAL, LLC	\$ 2,014.33
29398	10/06/2022	AW	SBH MEDICAL LTD.	\$ 760.25
29399	10/06/2022	AW	SOURCE ONE SUPPLY	\$ 802.69
29400	10/06/2022	AW	LIFE-ASSIST INC.	\$ 500.00
29401	10/06/2022	AW	DITTMAR SALES & SERVICE	\$ 203.78
29402	10/06/2022	AW	LOGWEAR	\$ 2,455.00
29403	10/06/2022	AW	WELLS PEST CONTROL	\$ 68.00
29404	10/06/2022	AW	WARREN FIRE EQUIPMENT, INC.	\$ 1,031.73
29405	10/06/2022	AW	CHRISTOPHER W. REDD	\$ 672.00
29406	10/06/2022	AW	LOWE'S COMPANIES, INC.	\$ 764.18
793-2022	10/06/2022	EW	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$ 3,253.89
794-2022	10/06/2022	EW	OHIO POLICE & FIRE PENSION FUND	\$ 12,384.07
795-2022	10/06/2022	EW	CITY OF LANCASTER INCOME TAX	\$ 811.88
796-2022	10/06/2022	CH	LANCASTER UTILITIES COLLECTION OFFICE	\$ 20.00
Total Payments:				\$ 98,445.10

- Standard, MEMO - Memo Receipt, ADJ - Payment Adjustment  
 ent Advice, EP - Payroll EFT Voucher, EW - Withholding Voucher, WH - Withholding Warrant

PLEASANT TOWNSHIP TRUSTEES  
MEETING ATTENDANCE

Date: October 6, 2022

Type Meeting: Regular

Name	Name
✓ Susan Foltz	
✓ Chris Roth	
✓ Tim Malone	