

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
NOVEMBER 17, 2022  
5:30 PM

The meeting was called to order at 5:30 PM by Trustee Kemmerer with Trustees ~~Kemmerer and Moellendick~~ present. Trustee Miller had advised earlier that he could not attend the November 3 meeting. <sup>ALL</sup> <sup>9ms 12/15/22</sup>

Minutes from the November 3 regular meeting were approved as submitted.

Fiscal Officer reported receipts of \$2,051.23 and payments of \$32,123.29 since the last meeting. All bills were approved for payment.

Fiscal Officer updated Section 7.3 of the Township Personnel Manual for the new vacation schedule approved at the October 23 Special Meeting and emailed Trustees a copy of the updated manual on November 7.

OBWC notice of the estimated 2023 premium was received and the Fiscal Officer updated projected 2023 payroll. The updated estimated premium of \$12,549 will be invoiced about December 1 and will be due by December 21.

22-085 *Mr. Miller moved to issue a Purchase Order to the Bureau of Workers' Compensation for \$12,549.00 for the 2023 estimated premium (\$1,035 General, \$1,190 Road & Bridge, \$146 Zoning, \$10,178 Fire); seconded by Mr. Kemmerer. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes; Motion approved.*

An invoice for \$2,000 was received from Doug Rider Consulting as a 50% payment for creation of a new web site after Chad Myers announced he would no longer be providing web development services. Ms. Moellendick said that she was waiting for Mr. Rider to return a signed contract. Payment should be held until the contract is received. A reallocation of funds and Then & Now Purchase Order are needed to fund this work.

22-086 *Ms. Moellendick moved to reallocate \$4,000 in the General Fund from Other Insurance Benefits to Other Purchased Services and issue a Then & Now Purchase Order to Doug Rider Consulting for \$4,000 for Township web design to include creation of a new web site, hosting, SSL, malware monitoring and removal, content insertion/formatting, theme/plugin development, integration with Community Room reservations and Stripe payment processing, and training. Fiscal Officer to hold payment until the signed contract is received; seconded by Mr. Miller. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes; Motion approved.*

Zoning Inspector Purcell is on vacation and left a report showing 2 permits issued for \$850.00 since the last meeting.

Chief Hutton reported on Fire Department matters.

The County is shutting down the 460 MHz dispatching system and moving to dispatch using the MARCS system. This will require a MARCS pager, charger, terminal block and installation. Equipment quote is for \$787.45 from B&C Communications. Installation cost yet to be determined. Trustees verbally approved the purchase with payment using an existing Blanket Certificate.

The County is implementing a Computer Aided Dispatch (CAD) system and will be starting with the Pleasant and Basil Departments. This will require 3 iPads for vehicle terminals and a laptop for programming and interface with the CAD. The current SurfacePro is 4 years old and needs to be replaced. Estimated cost (from Micro Center) is \$4,800. Chief said that Mike Rogers could pick up

the equipment Friday. Trustees verbally approved the purchase and will issue a Then & Now Purchase Order for the actual amount upon receiving the invoice.

Chief distributed a summary of part-time firefighter pay rates for review and discussion about 2023 pay.

Asst. Chief Swick described discussions with the Union about using the National Testing Network to advertise, recruit and qualify potential applicants. This could provide more exposure/visibility for the Department's hiring. Cost is \$500 for a 1 year membership.

22-087 *Ms. Moellendick moved to approve a 1 year membership in the National Testing Network at a cost of \$500 for advertising, recruiting and qualification of potential firefighter applicants; seconded by Mr. Miller. Voting: Kemmerer - yes; Miller - yes; Moellendick – yes; Motion approved.*

A replacement HAAS device has been received and installed. The company is giving a 3 month credit for service issues with the original unit.

Mr. Miller asked if Trustees should open discussions with the Union about hiring Basics as full-time. There are numerous issues to be resolved, including minimum manning, payment for medic classes and mileage/overtime/scheduling while the new-hire is attending class. Chief Hutton and Mr. Miller both said that many departments are already paying for medic classes. Mr. Miller and Chiefs Hutton and Swick will plan to meet with the Union to get an initial framework for discussion.

Rick Boyer said that an insurance claim has been started against the driver for repair of the cemetery fence damaged in an auto accident. Quote is \$1,900 from RMG Fencing. A replacement for the refrigerator in the shop was discussed. Rick and Jason will check at Lowe's and Menards for a suitable unit. Shelly Co. has started work on raising manholes on streets paved this summer. The loader needs a return spring replaced. Southeastern does not have one in stock. Rick has the part number and will search online for a replacement.

Trustees discussed general cemetery maintenance/mowing/headstone repair.

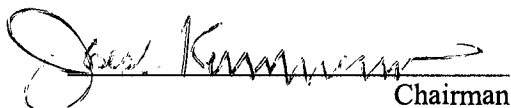
Midwest should have the dump truck ready Friday morning.

Mr. Miller had correspondence from the County EMA providing a resolution template for a resolution needed by December 15 giving Trustee approval of the 2023 Fairfield County Natural Hazards Mitigation Plan. Fiscal Office will format the resolution and have it ready for the December 1 meeting.

Ms. Moellendick received a question regarding the Trustees position on utility scale solar projects. Trustee conclusion is that their options are limited and PUCO basically controls approval.

Fiscal Officer inquired about the date/time for the end-of-year meeting. Meeting date was set for Wednesday, December 28 at 9:00 AM.

Mr. Miller moved to adjourn; seconded by Ms. Moellendick. Meeting adjourned at 6:36 PM.

  
Chairman

  
Fiscal Officer

RECEIPT - PAYMENT REGISTER  
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY  
 From 11/04/2022  
 To 11/17/2022

Warrant Number	Date	Type	Vendor/Payee	Amount
<b>----- Receipts -----</b>				
119-2022	11/04/2022	STD	ZONING	\$ 850.00
120-2022	11/09/2022	STD	OHIO DIVISION OF LIQUOR CONTROL	\$ 1,075.20
121-2022	11/14/2022	INT	53_INVEST	\$ 126.03
Total Receipts:				\$ 2,051.23
<b>----- Payments -----</b>				
29437	11/04/2022	AW	NAPA AUTO PARTS	\$ 888.10
884-2022	11/04/2022	CH	LANCASTER UTILITIES COLLECTION OFFICE	\$ 28.33
919-2022	11/04/2022	CH	VINTON COUNTY NATIONAL BANK	\$ 20.00
885-2022	11/05/2022	CH	DELTA DENTAL	\$ 532.36
29438	11/10/2022	WH	PERRY COUNTY COURT OF COMMON PLEAS	\$ 257.56
29439	11/10/2022	AW	TREASURER, STATE OF OHIO	\$ 5.00
917-2022	11/10/2022	EW	US TREASURY DEPT. (EFT)	\$ 4,580.10
918-2022	11/10/2022	EW	PRUDENTIAL INSURANCE COMPANY OF AMERICA	\$ 125.00
	11/10/2022	EP	PAYROLL	\$ 22,862.54
29440	11/17/2022	AW	HANLEY PRINT & PROMOTIONS	\$ 39.81
29441	11/17/2022	AW	FAIRFIELD MEDICAL CENTER	\$ 134.76
29442	11/17/2022	AW	CHARTER COMMUNICATIONS (ENT)	\$ 99.98
29443	11/17/2022	AW	SHELLY MATERIALS, INC.	\$ 152.25
29444	11/17/2022	AW	VERIZON WIRELESS	\$ 34.01
29445	11/17/2022	AW	SCG DESIGNS LLC	\$ 705.00
29446	11/17/2022	AW	LANCASTER TRANSFER STATION	\$ 25.00
29447	11/17/2022	AW	RUMPKE	\$ 122.72
29448	11/17/2022	AW	STRYKER MEDICAL	\$ 321.57
29449	11/17/2022	AW	SBH MEDICAL LTD.	\$ 916.50
29450	11/17/2022	AW	BLACK DOG APPAREL	\$ 80.00
29451	11/17/2022	AW	PARR PUBLIC SAFETY EQUIPMENT	\$ 150.00
920-2022	11/17/2022	CH	VINTON COUNTY NATIONAL BANK	\$ 42.70
Total Payments:				\$ 32,123.29

- Standard, MEMO - Memo Receipt, ADJ - Payment Adjustment  
 tent Advice, EP - Payroll EFT Voucher, EW - Withholding Voucher, WH - Withholding Warrant

PLEASANT TOWNSHIP TRUSTEES  
MEETING ATTENDANCE

Date: November 17, 2022

Type Meeting: Regular

Name	Name
<i>Tim Malone</i>	