

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
DECEMBER 15, 2022  
5:30 PM

The meeting was called to order at 5:30 PM by Trustee Kemmerer with all Trustees present.

Minutes from the December 1 regular meeting were approved as submitted.

Correction to the November 17 Minutes. All Trustees were present and delete the sentence stating Mr. Miller could not attend the November 3 meeting.

Fiscal Officer reported receipts of \$1,437.30 and payments of \$61,465.67 since the last meeting. All bills were approved for payment.

Notice was received from OTARMA of policy changes related to cyber-liability and communicable diseases. Notice was received from OBWC regarding recordkeeping requirements for injuries the annual filing of PERRP report due February 1. The Fire Chief prepares this report.

Fiscal Officer will certify Mike Rogers accrued leave as 192.32 hours of Sick Leave and 122.67 hours of Vacation as of his last work day of December 5. Terminal pay and accrued vacation will be paid on the December 22 payroll.

Fiscal Officer requested fund reallocation and purchase orders for end of year Fire fuel (\$2,057.98) and Road & Bridge equipment repair (\$2,693.89) charges.

22-093 *Mr. Miller moved to a) reallocate \$2,057.98 in the Fire Fund from Other Expenses to Operating Supplies and issue a Purchase Order for \$2,057.98 to WEX Bank for fuel and b) reallocate \$2,693.89 in the Road & Bridge Fund from Payroll to Repairs and issue a Purchase Order for \$2,693.89 to All Hydraulics for salt spreader repair parts; seconded by Mr. Kemmerer. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes; Motion approved.*

Zoning Inspector Purcell reported 2 permits issued for \$700.00 since the last meeting. He checked the Zoning file and could not find any permit approval for the 1797 Northwood septic system discharge modification. Ms. Moellendick said that the original authorization came from the Health Department and there would have been no need for Trustees to issue a permit. She also questioned why the Health Department could not find any records on the septic system modification.

The Harry Ellis property on SR188 is being cleaned up. New out-of-town owners are using a shared driveway at 3150 Valley View and are apparently listing their property on Air B&B and other rental sites. A resident that also uses the shared driveway inquired about the activity at the property. Mr. Miller asked if there was any hotel tax the Township could collect and how the Township may regulate these short-term rental activities. He will ask the prosecutor for her opinion.

Chief Hutton reported on Fire Department matters. The new stoves and ice makers have been delivered. Andrew Handshey has passed certification for Firefighter 2. Training grant documentation has been submitted.

When Chief Fey changed office lighting to LED several years ago, the lighting circuits were disconnected from the generator emergency power line. As a result, there are now no lights in the fire station office/living area when on generator power. An electrician will be correcting that in the new year.

Chief proposed placing Assistant Chief Swick on a part-time salary basis. General pay raises for part time medics and basics was discussed. Chief proposed increasing all part-time pay by \$4.00/hour. Problems attracting both part-time and full-time personnel and competition with area departments for manpower were discussed.

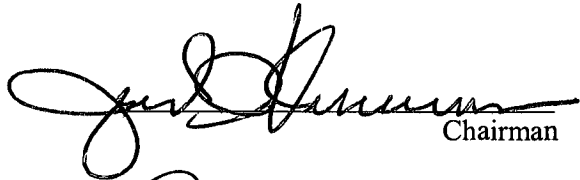
- 22-094 *Mr. Kemmerer moved to appoint Assistant Chief Swick as a salaried part-time employee at a pay of \$35,568/year effective with the pay period beginning January 1, 2023; seconded by Ms. Moellendick. Voting: Kemmerer - yes; Miller - no; Moellendick - yes. Motion approved.*
- 22-095 *Mr. Miller moved to grant a raise of \$4.00/hour to part-time firefighters (Basic \$18.25 and Medic \$20.00) and set the pay for the part-time firefighter Trainee classification at \$10.10/hour, effective with the pay period starting January 1, 2023; seconded by Ms. Moellendick. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes. Motion approved.*
- 22-096 *Mr. Miller moved to grant Zoning Inspector Purcell a pay raise of \$2,112.00/year in 2023 to \$13,992.00, effective January 1, 2023; seconded by Ms. Moellendick. Voting: Kemmerer - yes, Miller - yes, Moellendick - yes; motion approved.*
- 20-097 *Ms. Moellendick moved to grant the Fire Chief a pay raise of \$1,527/year to \$52,427.00 per year, effective with the pay period starting January 1, 2023; seconded by Mr. Miller. Voting: Kemmerer - yes, Miller - yes, Moellendick - yes; motion approved.*
- 22-098 *Mr. Kemmerer moved to establish the following 2023 reimbursements and benefits:*  
*Mileage reimbursement rate of \$0.625/mile.*  
*Cellular reimbursement rate of \$40.00 per month for Trustees, Fiscal Officer, Zoning Inspector and Fire Chief.*  
*Broadband internet reimbursement of \$35.00 per month for Fiscal Officer.*  
*To provide group Medical, Dental, Vision and Life insurance for the Trustees, Fiscal Officer and full-time employees.*  
*Vacation, sick leave and paid holidays will be as specified in the Township Personnel Policies and Procedures Manual.*  
*Trustees to be paid monthly on an annual salary of 200 times the allowed daily rate.*  
*Seconded by Mr. Miller. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes. Motion approved.*

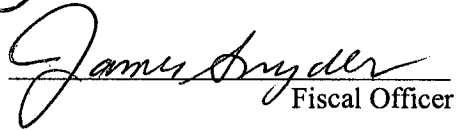
Rick Boyer reported that salt auger and spinner motors have been replaced on both trucks. The plow lift cylinder on one truck has been rebuilt, the one on the other truck could not be rebuilt and was replaced. They have taken a cursory look at new trucks (Freightliner, Western Star and International). Cab-Chassis cost is about \$90,000-\$120,000. All makes may not have any availability in 2023. Ms. Moellendick said that Rick and Jason are the ones using the truck and should decide which make is the best fit for them.

Mr. Miller asked about appointments to the Volunteer Fire Fighter Dependents Fund, as Kevin Dailey is having health issues. Chief Hutton said that Donna Hubner has agreed to take Mr. Dailey's place in 2023 appointments.

- 22-099 *Mr. Miller moved to re-appoint James Snyder and Joseph Kemmerer to the Volunteer Firefighters Dependents Fund Board for 2023; seconded by Ms. Moellendick. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes; Motion approved*

Ms. Moellendick moved to adjourn; seconded by Mr. Kemmerer. Meeting adjourned at 7:02 PM.

  
Chairman

  
Fiscal Officer

RECEIPT - PAYMENT REGISTER  
PLEASANT TOWNSHIP, FAIRFIELD COUNTY

From 12/02/2022  
To 12/15/2022

Warrant Number	Date	Type	Vendor/Payee	Amount
<b>----- Receipts -----</b>				
133-2022	12/02/2022	STD	Department of Public Safety	\$ 731.33
134-2022	12/02/2022	STD	ZONING	\$ 700.00
135-2022	12/03/2022	INT	53_INVEST	\$ 5.97
Total Receipts:				\$ 1,437.30
<b>----- Payments -----</b>				
29466	12/02/2022	AW	MICRO CENTER	\$ 4,319.94
29467	12/02/2022	AW	LANCASTER SPORTING GOODS	\$ 150.00
1001-2022	12/05/2022	CH	DELTA DENTAL	\$ 657.50
1002-2022	12/06/2022	CH	LANCASTER UTILITIES COLLECTION OFFICE	\$ 66.41
29468	12/08/2022	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	\$ 385.84
29469	12/08/2022	AW	MENARDS, INC.	\$ 438.24
29470	12/08/2022	AW	NAPA AUTO PARTS	\$ 123.65
29471	12/08/2022	AW	TREASURER, STATE OF OHIO	\$ 720.00
1003-2022	12/08/2022	EW	US TREASURY DEPT. (EFT)	\$ 4,980.51
1004-2022	12/08/2022	EW	PRUDENTIAL INSURANCE COMPANY OF AMERICA	\$ 125.00
	12/08/2022	EP	PAYROLL	\$ 24,748.14
x 29472	12/10/2022	AW	CHARTER COMMUNICATIONS (ENT)	\$ 99.98
r 29473	12/15/2022	AW	COLUMBUS CHAMBER	\$ 1,196.00
29474	12/15/2022	AW	TREASURER, STATE OF OHIO	\$ 1,005.00
29475	12/15/2022	AW	S & S AGGREGATES, INC.	\$ 605.85
29476	12/15/2022	AW	KEITH TAYLOR TRUCKING, INC.	\$ 732.33
29477	12/15/2022	AW	VERIZON WIRELESS	\$ 34.00
29478	12/15/2022	AW	MIDWEST TOWING & RECOVERY LLC	\$ 233.96
29479	12/15/2022	AW	R. D. HOLDER OIL CO.	\$ 769.25
29480	12/15/2022	AW	LANCASTER TRANSFER STATION	\$ 50.00
29481	12/15/2022	AW	RUMPKE	\$ 122.72
29482	12/15/2022	AW	BUCKEYE POWER SALES, INC.	\$ 670.00
29483	12/15/2022	AW	ACE TRUCK BODY, INC.	\$ 599.00
29484	12/15/2022	AW	BOUND TREE MEDICAL, LLC	\$ 2,263.67
x 29485	12/15/2022	AW	SBH MEDICAL LTD.	\$ 560.35
29486	12/15/2022	AW	NATIONAL TESTING NETWORK, INC.	\$ 500.00
29487	12/15/2022	AW	FAIRFIELD MEDICAL CENTER	\$ 49.88
x 29488	12/15/2022	AW	BINDER LIFT INC.	\$ 1,211.00
29489	12/15/2022	AW	FERNO-WASHINGTON, INC.	\$ 1,176.79
1005-2022	12/15/2022	CH	BUREAU OF WORKER'S COMPENSATION	\$ 12,549.00
1006-2022	12/15/2022	CH	VINTON COUNTY NATIONAL BANK	\$ 282.41
1007-2022	12/15/2022	CH	UNITED PARCEL SERVICE, INC.	\$ 39.25
Total Payments:				\$ 61,465.67

- Standard, MEMO - Memo Receipt, ADJ - Payment Adjustment  
rent Advice, EP - Payroll EFT Voucher, EW - Withholding Voucher, WH - Withholding Warrant

PLEASANT TOWNSHIP TRUSTEES  
MEETING ATTENDANCE

Date: December 15, 2022

Type Meeting: Regular

Name	Name
<i>Tim Malone</i>	