

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
DECEMBER 7, 2023
5:30 PM

The meeting was called to order at 5:30 PM by Trustee Miller with all Trustees present.

Minutes from the November 16 Regular meeting and November 20 Special meeting were approved as submitted.

Fiscal Officer submitted a reconciled bank statement for November. The October bank reconciliation was presented at the November 2 meeting but this was not noted in those minutes.

Fiscal Officer reported receipts of \$84,989.72 and payments of \$204,377.78 since the last meeting. All bills submitted were approved for payment.

Zoning Inspector Purcell reported 1 permit issued for \$50.00 since the last report on November 2. The Lake Road property is cleaned up and junk vehicles removed. Innovative Landscaping Services submitted an estimate of \$950 to brush hog the grass and clean up at 5430 Cincinnati Zanesville Rd. Trustees verbally approved the work and it will be assessed on the property tax. Mr. Purcell updated the Zoning Resolution and emailed copies to Trustees and Regional Planning for review. He also submitted a summary of Zoning Permit income and a proposal for his salary to be increased by over 40%.

Fiscal Officer suggested that pay rates for Road, Zoning Fire, Reimbursements, Benefits should be acted upon by the December 21 meeting.

Summer road salt storage of 66.16 tons has been cleared by shipping 44.06 tons to Pleasantville and receiving 22.21 tons at the Township. Fiscal Officer requested approval to invoice Pleasantville at the Township's cost for salt at the 2022-2023 price, Cargill's fuel surcharge, and the proportional amount of the summer storage charge that was paid to Cargill in July. Trustees verbally approved the invoice for \$3,960.12.

Invoices for \$2,069.11 and \$896.58 were received from Municipal Emergency Services for SCBA testing and repair. Fiscal Officer requested approval of a Then & Now Purchase Order for \$2,965.69.

23-095 Mr. Kemmerer moved to issue a Then and Now Purchase Order for \$2,965.69 to Municipal Emergency Services for SCBA testing and repair (invoices IN1964810 Nov 17, IN1968228 Nov 28) in Fire Fund Repairs; seconded by Ms. Moellendick. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes. Motion passed.

Invoice for \$1,469.99 was received from Bound Tree for a Ferno EXL Scoop. Fiscal Officer requested approval of a Then & Now Purchase Order for \$1,469.99.

23-096 Ms. Moellendick moved to issue a Then and Now Purchase Order for \$1,469.99 to Bound Tree for a Ferno EXL Scoop (invoice 85165633 Nov 27) in Fire Fund Equipment; seconded by Mr. Miller. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes. Motion passed.

An invoice \$2,004.43 was received from Lucas Truck Sales for parts for the 2007 International and an invoice for \$4,384.26 was received from Midwest Towing for installation of the parts and brake repairs. Fiscal Officer requested re-allocation of \$6,400 in the Road & Bridge Fund an approval of Then & Now Purchase Orders for \$2,004.43 (Lucas) and \$4,384.26 (Midwest).

23-097 *Ms. Moellendick moved to reallocate \$6,400.00 in the Road & Bridge Fund from Contracted Services to Repairs and issue Then and Now Purchase Orders for \$2,004.43 to Lucas Truck Sales (invoice 2027833 Nov 17) and \$4,384.26 to Midwest Towing (invoice 23-1648 Nov 29); seconded by Mr. Kemmerer. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes. Motion passed.*

Invoice for \$500 was received for renewal of membership in the National Testing Network. A 1 year membership was approved by Trustees on November 17, 2022. Fire Chief recommends renewing for another year.

23-098 *Mr. Miller moved to approve a 1 year membership renewal in the National Testing Network at a cost of \$500 for advertising, recruiting and qualification of potential firefighter applicants; seconded by Ms. Moellendick. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes; Motion approved.*

Invoice for \$16,395.00, due December 21, was received from Bureau of Workers Compensation for the 2024 premium. Fiscal Officer requested reallocation to Workers Comp of \$327 in the General Fund from Accounting/Legal Fees and \$1,141 in the Fire Fund from Site Improvements.

23-099 *Mr. Kemmerer moved to reallocate \$327.00 in the General Fund from Accounting/Legal Fees to Workers Comp and \$1,141.00 in the Fire Fund from Site Improvements to Workers Comp; seconded by Ms. Moellendick. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes. Motion passed.*

Invoices for \$21,091.02 and \$1,070.44 were received from Atlantic Emergency Solutions for repair of rodent damage to ER-571 electrical wiring and repair of a battery cable and open door alarm. Fiscal Officer requested reallocation of \$10,161 in the Fire Fund from Tax Collection Fees to Repairs and issue a Then & Now Purchase Order to Atlantic Emergency Solutions. Insurance will reimburse the cost of the electrical wiring repair, less the \$500 deductible.

23-100 *Ms. Moellendick moved to reallocate \$10,161 in the Fire Fund from Tax Collection Fees to Repairs and issue a Then and Now Purchase for \$22,161.46 to Atlantic Emergency Solutions for wiring and door alarm repairs to ER-571 (invoices 10454CL Nov 29, 10508CL Nov 30); seconded by Mr. Miller. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes. Motion passed.*

Terms for Ray Baskin (Zoning Commission) and David Beiter (Board of Zoning Appeals) expire December 31. Both members agreed earlier to accept re-appointment.

23-101 *Ms. Moellendick moved to re-appoint Ray Baskin to the Zoning Commission and David Beiter to the Board of Zoning Appeals for a 5-year term January 1, 2024-December 31, 2028, re-appointments to be effective January 1, 2024; seconded by Mr. Kemmerer. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes. Motion approved.*

Chief Hutton reported on fire department matters.

John Layton has been placed on light duty effective December 3.

Kara Cruikshank submitted notice of her resignation from the Department effective two weeks from the email date of November 22.

23-102 *Mr. Miller moved to accept Kara Cruikshank's resignation from the Fire Department effective December 6, 2023; seconded by Ms. Moellendick. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes; Motion approved*

A \$400 purchase order was issued to Innovative Landscaping Services for shower tile repair in Station 570. Chief has telephoned several times and cannot reach the individual or he does not show up. Chief will try calling and emailing one more time before cancelling the work.

2023 Ohio training grant was submitted to the State. FEMA notified the Chief that the Department did not receive the FEMA grant.

Chief received verbal approval to obtain a \$300 FDTN membership next year.

Lunch with Santa will be held Saturday in Pleasantville.

ER-571 is back in service and was responding to a residence on a shared driveway on Fre-Mar Road and clipped a utility pole guy line causing minor damage to the truck.

Pierce engineering has said that they can reconfigure the ER-571 chassis with a larger motor, transmission, rear end and brakes. Pierce is working on a cost estimate.

All trucks have received preventive maintenance. E-572 will need new at the next service.

Braun has said that they should be receiving a VIN soon and delivery of the medic should happen by September 2024.

Appointments to the Volunteer Fire Fighter Dependents Fund for 2024 were discussed.

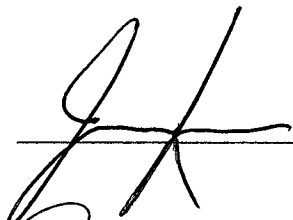
23-103 Mr. Kemmerer moved to appoint Trustees Rayna Moellendick and Jason Miller to the Volunteer Firefighters Dependents Fund Board for 2024; seconded by Ms. Moellendick. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes; Motion approved

Mr. Kemmerer reported that the County Health Department said that a residence with a failed septic system at 1914 Sunset Strip should run the discharge line in the road right-of-way and discharge into a catch basin. The existing drain is 4 inch corrugated plastic. Trustees will require that 4 inch schedule 40 PVC pipe should be used to prevent collapse.

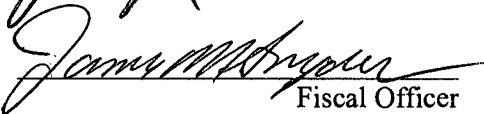
23-104 Mr. Miller moved to approve resident installation of 4 inch Schedule 40 PVC pipe for a septic system drain at 1914 Sunset Strip in the road right-of-way as recommended by the County Health Department; seconded by Mr. Kemmerer. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes; Motion approved

The End of Year meeting was discussed and will be held on Wednesday, December 27 at 9:00.

Mr. Miller moved to adjourn; seconded by Ms. Moellendick. Meeting adjourned at 6:11 PM



Chairman



Fiscal Officer

RECEIPT - PAYMENT REGISTER
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY
 From 11/17/2023
 To 12/07/2023

Warrant Number	Date	Type	Vendor/Payee	Amount
----- Receipts -----				
159-2023	11/17/2023	STD	Farfield Core and Recycling LLP	\$ 201.60
160-2023	11/20/2023	STD	DIRECTTV, LLC	\$ 221.88
161-2023	11/21/2023	INT	53_INVEST	\$ 764.38
162-2023	11/22/2023	STD	FAIRFIELD COUNTY AUDITOR	\$ 21,960.92
163-2023	11/24/2023	INT	53_INVEST	\$ 394.93
164-2023	11/27/2023	INT	53_INVEST	\$ 85.01
165-2023	11/28/2023	STD	AIR EVAC LIFETEAM	\$ 2,000.00
166-2023	11/28/2023	STD	COMMUNITY ROOM RENTAL - STRIPE	\$ 1,018.05
167-2023	11/28/2023	INT	53_INVEST	\$ 373.70
168-2023	11/30/2023	STD	Community Action	\$ 500.00
169-2023	11/30/2023	INT	STAR Ohio	\$ 30,644.14
170-2023	11/30/2023	INT	53_INVEST	\$ 277.26
171-2023	11/30/2023	STD	CHARTER COMMUNICATIONS	\$ 15,282.49
172-2023	11/30/2023	STD	EMS Billing	\$ 10,823.13
173-2023	11/30/2023	INT	PRIMARY	\$ 217.54
174-2023	12/02/2023	INT	53_INVEST	\$ 154.69
175-2023	12/04/2023	STD	Ohio Department of Natural Resources	\$ 70.00
			Total Receipts:	\$ 84,989.72
----- Payments -----				
29928	11/22/2023	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	\$ 1,131.21
29929	11/22/2023	AW	OLEN CORPORATION	\$ 234.30
29930	11/22/2023	AW	KEITH TAYLOR TRUCKING, INC.	\$ 768.53
29931	11/22/2023	AW	THE FIRE HOUSE	\$ 682.00
1062-2023	11/22/2023	EW	US TREASURY DEPT. (EFT)	\$ 8,446.19
1063-2023	11/22/2023	EW	PRUDENTIAL INSURANCE COMPANY OF AMERICA	\$ 300.00
1064-2023	11/22/2023	CH	VINTON COUNTY NATIONAL BANK	\$ 1,898.23
1065-2023	11/22/2023	CH	WEX BANK	\$ 1,659.89
	11/22/2023	EP	PAYROLL	\$ 39,493.95
29932	11/28/2023	AW	PEDIATRIC EMERGENCY STANDARDS, INC.	\$ 2,350.00
29933	11/28/2023	AW	MEDMUTUAL LIFE	\$ 115.50
29934	11/28/2023	AW	AT&T MOBILITY	\$ 206.25
29935	11/28/2023	AW	THOMPSON DESIGN & APPAREL CO.	\$ 400.00
1066-2023	11/28/2023	CH	SOUTH CENTRAL POWER CO.	\$ 931.75
29936	11/30/2023	WH	IAFF LOCAL 4673	\$ 510.00
1067-2023	11/30/2023	EW	TREASURER, STATE OF OHIO	\$ 2,536.38
1068-2023	11/30/2023	EW	SCHOOL DISTRICT INCOME TAX	\$ 947.73
1069-2023	11/30/2023	EW	CITY OF LANCASTER INCOME TAX	\$ 275.35
1070-2023	11/30/2023	CH	MED-I-BANK, INC.	\$ 16,179.74
1071-2023	12/01/2023	CH	COSE HEALTH AND WELLNESS TRUST	\$ 24,276.15
29937	12/04/2023	AW	TREASURER, STATE OF OHIO	\$ 1,550.00
1105-2023	12/05/2023	CH	DELTA DENTAL	\$ 784.06
1106-2023	12/06/2023	CH	LANCASTER UTILITIES COLLECTION OFFICE	\$ 638.12
29938	12/07/2023	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	\$ 1,131.21
29939	12/07/2023	AW	OHIO CHAMBER OF COMMERCE	\$ 400.00
29940	12/07/2023	AW	VISION SERVICE PLAN	\$ 300.16
29941	12/07/2023	AW	MENARDS, INC.	\$ 378.27
29942	12/07/2023	AW	NAPA AUTO PARTS	\$ 1,412.02
29943	12/07/2023	AW	CHANGE HEALTHCARE	\$ 1,187.24
29944	12/07/2023	AW	QUILL CORPORATION	\$ 167.33
29945	12/07/2023	AW	STRYKER MEDICAL	\$ 16,371.00
29946	12/07/2023	AW	DITTMAR SALES & SERVICE	\$ 239.99
29947	12/07/2023	AW	SOURCE ONE SUPPLY	\$ 1,035.94
29948	12/07/2023	AW	BOUND TREE MEDICAL, LLC	\$ 3,113.33
29949	12/07/2023	AW	SBH MEDICAL LTD.	\$ 37.50
29950	12/07/2023	AW	SIMON KENTON COUNCIL - BSA	\$ 350.00
29951	12/07/2023	AW	ALL AMERICAN FIRE EQUIPMENT, INC.	\$ 11,281.21
1107-2023	12/07/2023	EW	US TREASURY DEPT. (EFT)	\$ 6,499.18
1108-2023	12/07/2023	EW	PRUDENTIAL INSURANCE COMPANY OF AMERICA	\$ 300.00
1109-2023	12/07/2023	EW	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$ 4,054.04
1110-2023	12/07/2023	EW	OHIO POLICE & FIRE PENSION FUND	\$ 17,981.64
	12/07/2023	EP	PAYROLL	\$ 31,822.39
			Total Payments:	\$ 204,377.78

Receipt Type: INT - Interast, STD - Standard, MEMO - Memo Receipt, ADJ - Payment Adjustment

Payment Type: AW - Accounting Warrant, CH - Electronic Payment Advice, EP - Payroll EFT Voucher, EW - Withholding Voucher, WH - Withholding Warrant

PLEASANT TOWNSHIP TRUSTEES
MEETING ATTENDANCE

Date: December 7, 2023

Type Meeting: Regular

Name	Name
Jared Sommer	