

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
JANUARY 18, 2024  
5:30 PM

Page 1 of 3

The meeting was called to order at 5:30 PM by Trustee Moellendick with all Trustees present. Minutes from the January 4 meeting were approved as submitted.

**Fiscal Officer Report – James Snyder**

Receipts of \$6,445.97 and payments of \$59,065.98 since the last meeting. All bills submitted were approved for payment.

Recommendations from the December 21 OTARMA IT Cyber Security evaluation meeting were received and forwarded to Trustees and the Fire Chief on January 8.

Tschopp Cemetery – Unless the funds come with a restriction to maintain the principal and only use interest, Local Government Services advises to create a Tschopp Cemetery Fund to track revenue and expenses for that cemetery.

CFLP data collection form for their 2023 annual report. Addressed to Mr. Miller, response requested by March 1.

Fiscal Officer requested increasing Zoning appropriations by \$3,619 to fund the Zoning Inspector pay raise granted at the January 4 meeting.

*24-004 Mr. Kemmerer moved to increase Appropriations in Zoning Fund 2181 by \$3,619.00 (\$3,132 salary, \$440 OPERS, \$47 Medicare) to \$25,969.00 to fund the Zoning Inspector pay raise granted at the January 4 meeting; seconded by Mr. Miller. Voting: Kemmerer - yes; Miller - yes; Moellendick – yes. Motion passed.*

**Public Comment**

Ms. Melissa Connor asked Trustees for their thoughts/position on small scale solar installations and if they were working on rules or planning to send a resolution to County Commissioners opposing such installations on prime farmland. She noted that Greenfield, Richland and Walnut Townships have already sent such resolutions to the Commissioners. Trustees said that they have several questions, have contacted the Prosecutor's Office for a legal opinion and are waiting for their response before moving forward.

Mr. James Reitano addressed Trustees regarding his proposed 60,000 sq. ft. athletic dome originally planned for the athletic complex at 3223 Tschopp Road. He concluded that potential traffic at that location would create safety issues and is looking for nearby land with better vehicle access. Discussion provided Mr. Reitano with contact information on several nearby properties.

Ms. Jeaneene Crowell introduced her new search and rescue dog Winnie.

Sgt. Sean Burke of the Sheriff's Office introduced himself as the new point of contact and said that he would be making monthly visits to Trustee meetings to discuss any Township problems or concerns. The subject of a 'Halfway House' at 3219 Wheeling Road came up. Both the Sheriff and Fire Departments have had numerous calls to that location. Ms. Moellendick requested a list of calls the Sheriff has made to that address over the past 12 months.

**Zoning Report – Zoning Inspector Michael Purcell**

Zoning Inspector reported 1 permit issued for \$250.00 since the last meeting.

Columbis Gas needs a W-9 before processing payment for a right-of-way permit.

Old business:

3196 Stringtown Rd, No Permit for Accessory Building, 1/9/24 - Permit Issued #24001

4090 Coonpath Rd., No Permit for Accessory Building, 1/10/24 - Ag. Permit Issued

188 & Mudhouse Rd., Lowering The View Sign - 36-inch Top, Lowered on 1/8/2024

5430 Cincinnati Zanesville Rd. Vacant House unsecured, 12/29/23 - Sheriff Dept Sent Letter

Old Millersport & Coonpath, On-Going, sales must be staggered over 2023, 2024 and 2025

5413 Cincinnati Zanesville Rd., Completed - 1/12/24; 188 & Beatty Rd., On-Going  
1211 Sheridan Drive, On-Going, Cleaning Property Up Per Letter

Ms. Moellendick commented that they need to do something on the solar issue and waiting on an interpretation from the Prosecutor. She also said that the Lancaster Mayor is interested in working with the County Commissioners and the Township on Land Use Planning and summarized how Hocking Township is working with an attorney on developing a JEDD.

**Fire Department Report – Chief Michael Hutton**

MARCS Grant of \$9,620.04 (Pagers \$8,720.04, User Fee \$900.00). Chief requested a Purchase order to B&C Communications for \$8,784.93.

24-005 *Ms. Moellendick moved to a Purchase Order to B&C Communications for \$8,784.93 for purchase of 12 MARCS pagers and 12 desk chargers per their proposal of October 6, 2023; seconded by Mr. Miller. Voting: Kemmerer – yes; Miller - yes; Moellendick - yes; Motion passed.*

A Cooperative agreement was signed with the Ohio Department of Natural Resources for Wildland Fire Suppression. This agreement needs to be renewed every year.

Several issues were discussed regarding the appointment of a Fire Marshall by Pleasantville. The Chief said that the appointment has raised a number of legal issues. Opinions by the State Fire Marshall and the County Prosecutor indicate that an agreement is needed among Pleasant Township, Walnut Township and Pleasantville to clarify responsibilities,

The 2023 Fire Department annual report has been issued.

Repair of damage to ER-571 will be \$4,487.39. There is a \$500 insurance deductible.

24-006 *Mr. Miller moved to a Purchase Order to Atlantic Emergency Services for \$4,487.39 for body repairs to ER-571; seconded by Mr. Kemmerer. Voting: Kemmerer – yes; Miller - yes; Moellendick - yes; Motion passed.*

M-571 will be sent to the Braun factory for paint warranty repair in February

The high bay lights in Station 570 need repair as many are burned out.

Chief requested approval of the purchase of 20 chairs (15 for the Fire Department and 5 for the Trustees) from Amazon at a cost of \$90.00 each. Chairs were previously discussed in December.

24-007 *Mr. Kemmerer moved to approve the purchase of 20 Furmax Office Executive Chairs with Lumbar Support in Black from Amazon at a cost of \$1,800.00 (5 for Trustees (\$450) and 15 for the Fire Department (\$1,350)); seconded by Ms. Moellendick. Voting: Kemmerer – yes; Miller - yes; Moellendick - yes; Motion passed.*

**Road Department Report – Road Superintendent Jason Boyer**

Purchase 5 sections of fence, fittings and posts for the recycling area. Estimated cost is \$1,100 from Menards.

24-008 *Mr. Miller moved to a Purchase Order to Menards for \$1,100.00 for 5 sections of fence, 5 fitting kits and 5 posts to repair/extend the recycling container area fence; seconded by Ms. Moellendick. Voting: Kemmerer – yes; Miller - yes; Moellendick - yes; Motion passed.*

Eric at the County Engineer provided info for micro seal. Road Superintendent and Trustee Miller will review and edit the specification in time for bid announcement about April 15.

New truck is in the finishing bay now and salesman sent pictures.

Have been trimming brush, cleaning ditches, equipment maintenance

Have been out 4 times spreading salt

Valley View Road and George Road were added to the list of roads with reduced load limits for the Spring thaw period.

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24-009 *Mr. Kemmerer moved to order a 50% load reduction on the following roads, the list to be provided to the County Engineer and to become effective when County Commissioners enact load limits on County Roads in February:*

*Carroll-Eastern Road – Stringtown Road to Tschopp Road*

*Marquette Drive – Stringtown Road to Old Mill Road*

*Old Millersport Road – Lancaster City limits to Coonpath Road*

*Fre-Mar Road – Ginder Road to Tschopp Road*

*Ginder Road – Stringtown Road to Fre-Mar Road*

*Cooks Pond Drive – Stringtown Road to Fre-Mar Road*

*Valley View Road – Mudhouse Road to George Road*

*George Road – Wheeling Road to Dead End*

*Seconded by Ms. Moellendick. Voting: Miller - yes; Kemmerer - yes; Moellendick - yes;  
Motion passed.*

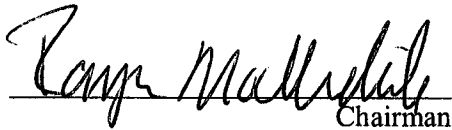
**Trustee Reports**

Joseph Kemmerer – none

Jason Miller – none

Rayna Moellendick - none

Ms. Moellendick moved to adjourn; seconded by Mr. Miller. Meeting adjourned at 7:23 PM

  
Chairman

  
Fiscal Officer

RECEIPT - PAYMENT REGISTER  
PLEASANT TOWNSHIP, FAIRFIELD COUNTY

From 01/05/2024  
To 01/18/2024

Warrant Number	Date	Type	Vendor/Payee	Amount
<b>----- Receipts -----</b>				
2-2024	01/05/2024	STD	AIR EVAC LIFETEAM	\$ 2,000.00
3-2024	01/11/2024	STD	Bureau of Workers' Compensation	\$ 327.90
4-2024	01/12/2024	STD	GovDeals	\$ 157.95
5-2024	01/16/2024	STD	Village of Pleasantville	\$ 3,960.12
			Total Receipts:	<u>\$ 6,445.97</u>
<b>----- Payments -----</b>				
29995	01/05/2024	AW	NAPA AUTO PARTS	\$ 19.56
29996	01/05/2024	AW	SUPERIOR UNIFORM SALES, INC.	\$ 241.85
29997	01/05/2024	AW	TREASURER, STATE OF OHIO	\$ 75.00
40-2024	01/05/2024	CH	LANCASTER UTILITIES COLLECTION OFFICE	\$ 1,357.56
41-2024	01/05/2024	CH	DELTA DENTAL	\$ 736.12
29998	01/11/2024	AW	PENNCARE	\$ 744.55
29999	01/18/2024	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	\$ 1,131.21
30000	01/18/2024	AW	HERSH PACKING & RUBBER CO.	\$ 247.48
30001	01/18/2024	AW	ACE TRUCK BODY, INC.	\$ 850.33
30002	01/18/2024	AW	VERIZON WIRELESS	\$ 34.79
30003	01/18/2024	AW	MICHAEL F. PURCELL, II	\$ 17.12
30004	01/18/2024	AW	RUMPKE	\$ 139.11
30005	01/18/2024	AW	J. SMITH ELECTRIC, LLC	\$ 886.00
30006	01/18/2024	AW	ADVANCE AUTO PARTS	\$ 20.45
30007	01/18/2024	AW	DeLILLE OXYGEN CO.	\$ 257.18
30008	01/18/2024	AW	R. D. HOLDER OIL CO.	\$ 172.50
30009	01/18/2024	AW	SUPERIOR UNIFORM SALES, INC.	\$ 180.00
30010	01/18/2024	AW	LOWE'S COMPANIES, INC.	\$ 112.83
30011	01/18/2024	AW	FAIRFIELD MEDICAL CENTER	\$ 85.88
30012	01/18/2024	AW	R. N. SMITH PLUMBING & HEATING	\$ 95.00
79-2024	01/18/2024	EW	US TREASURY DEPT. (EFT)	\$ 8,751.10
80-2024	01/18/2024	EW	PRUDENTIAL INSURANCE COMPANY OF AMERICA	\$ 275.00
81-2024	01/18/2024	CH	VINTON COUNTY NATIONAL BANK	\$ 438.15
82-2024	01/18/2024	CH	CHARTER COMMUNICATIONS	\$ 139.97
83-2024	01/18/2024	CH	CHARTER COMMUNICATIONS (ENT)	\$ 99.98
	01/18/2024	EP	PAYROLL	\$ 41,957.26
			Total Payments:	<u>\$ 59,065.98</u>

Receipt Type: INT - Interest, STD - Standard, MEMO - Memo Receipt, ADJ - Payment Adjustment

Payment Type: AW - Accounting Warrant, CH - Electronic Payment Advice, EP - Payroll EFT Voucher, EW - Withholding Voucher, WH - Withholding Warrant

# PLEASANT TOWNSHIP TRUSTEES MEETING ATTENDANCE

Date: January 18, 2024

Type Meeting: Regular

Name	Name
Melissa Connor	
JIM REITANO	
Joanne Crowe	
SEAN BURKE FCSO	