

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
APRIL 4, 2024  
5:30 PM

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The meeting was called to order at 5:30 PM by Trustee Moellendick with Trustees Kemmerer and Moellendick present. Trustee Miller had previously advised that he could not attend the April 4 meeting.

Minutes from the March 21 meeting were approved as submitted.

**Fiscal Officer Report – James Snyder**

March bank reconciliation was submitted.

Receipts of \$61,473.88 and payments of \$102,735.54 since the last meeting. All bills submitted were approved for payment.

Auditor's Office is encountering software issues that are delaying settlement distributions of 1st half real estate taxes. Disbursements are expected in the next two weeks. Since 2018, distributions were usually received within 21 days of payment closing. The longest was 28 days in 2020. Today is 49 days since the Feb. 15 closing date. Email was received late today that the distribution will be made April 5.

An invoice for \$2,905 was received from Sedgwick for renewal of the Township's Group Rating enrollment. Fiscal Officer requested the issue of a Purchase Order for \$2,905 to Sedgwick for renewal of Group Enrollment for 2025.

*24-024 Mr. Kemmerer moved to issue a Then & Now Purchase Order for \$2,905 to Sedgwick for renewal of OBWC Group Enrollment for 2025 and authorize the Fiscal Officer to sign the renewal form; seconded by Ms. Moellendick. Voting: Kemmerer - yes; Miller - absent; Moellendick - yes Motion approved.*

Request approval for 5 year contract (2024-2028) with Aladtec/TCP for scheduling software reducing total cost by about 13% (\$1,500) over the term.

*24-025 Ms. Moellendick moved to approve a 5 year (2024-2028) software support contract with Aladtec/TCP beginning 2024 (\$71.148 Per Employee Per Year) and ending 2028 (\$84.033 Per Employee Per Year) and authorize the Fiscal Officer to sign the renewal form; seconded by Mr. Kemmerer. Voting: Kemmerer - yes; Miller - absent; Moellendick - yes Motion approved.*

**Public Comment**

Mr. Christopher Corn addressed Trustees regarding complaints about 2888 Pleasant Way. He has had some health issues but is working to clean up the property. Trustees were satisfied with the response and progress should be evident within the next two weeks.

Mr. Nathan Kemmerer, an attorney representing the Hampson Cemetery, addressed Trustees regarding turning over the cemetery to the Township. Ms. Moellendick requested a map of lots sold/available, operating policies and having the cemetery board complete all legal paperwork before turning over the cemetery. Fiscal Officer requested that funds be identified if there are any bequest restrictions that may require special fund treatment.

**Zoning Report – Zoning Inspector Michael Purcell**

Mr. Tackett needs to explain separate driveways going back into one off ROW; meeting 4/7/24 at property

Mr. Purcell discussed zoning code revisions with Regional Planning. Holly is working on a draft and it should be ready by May/June. He has a current zoning code draft and if Trustees do not like Holly's zoning code, the current code was modified and solar was added. Ms. Moellendick advised the code must be reviewed and approved by the Zoning Commission before any changes are made to

the current zoning code. Once the Zoning Commission Board approves any changes or additions then it will be sent to the Trustees.

**Fire Department Report – Chief Michael Hutton**

Chief had a \$4,094 quote from J. Smith Electric for replacing fluorescent lighting in the truck bay with LED. Trustees requested that he get a quote from Proline Electric and have J. Smith provide a line item listing of the work in his quote.

The department has a simulator training agreement with Mount Carmel Health.

He requested that Tyler Roush be removed from active payroll due to inactivity and failure to respond to several inquiries as to his status. He also requested that Nicholas Boczek be upgraded from Basic to Medic status and that that Kristen Smith (Krile) be downgraded from part-time Medic to Trainee.

*24-026 Mr. Kemmerer moved to approve the following personnel changes effective with the pay period beginning April 7, 2024: a) remove Tyler Roush from payroll due to inactivity b) promote Nicholas Boczek from Basic to Medic c) move Kristen Smith (Krile) from part-time Medic to Trainee; seconded by Mr. Miller. Voting: Kemmerer - yes; Miller - absent; Moellendick - yes; Motion passed.*

Chief requested approval to place some scene lighting on GovDeals. Trustees discussed selling the 2002 International dump truck. Decision was made to also auction the dump truck on GovDeals with a minimum bid of \$15,000.

*24-027 Ms. Moellendick moved to declare Fire Department miscellaneous scene lighting and the Road Department 2004 International dump truck to be surplus equipment and to sell them by public auction on the GovDeals site with a minimum bid of \$250 for the scene lighting and \$15,000 for the dump truck; seconded by Mr. Kemmerer. Voting: Kemmerer - yes; Miller - absent; Moellendick - yes. Motion passed.*

Backup generator had yearly service.

Medic update – 2 pieces of trim are needed to complete work and should be completed in 2 to 3 weeks.

Rescue Update. – One trim piece is still needed. Insurance will be billed directly and the Township will be billed for the deductible and maintenance repairs.

**Road Department Report – Road Superintendent Jason Boyer**

There was discuss about work to be done. It was decided to only bid bulk stone and to only do micro-sealing using Cooperative Purchasing Program contract 101G-25. Fiscal Officer requested that the Strawser quote be updated to include State Contract information to allow no-bid procurement through the Cooperative Purchasing Program.

Trustees verbally approved the \$175 quote from The Sign Company for signage on the new truck.

**Trustee Reports**

Joseph Kemmerer:

Discussed berming Rainbow Drive and possibly increasing the lane width in anticipation of increased traffic due to the impending roundabout construction at Coonpath and SR 158.

Eric McCrady at the County Engineer's Office agreed that when the guardrail is rebuilt on Rainbow Drive, cutting off and leaving the existing guardrail posts in place, rather than removing them, would be helpful in strengthen the shoulders.

Jason Miller:

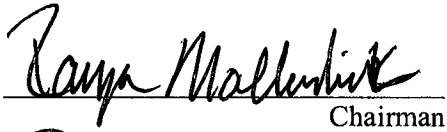
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Rayna Moellendick:

Elder Road and Berry Road – discussion on the need to widen the roads or reduce the speed due to the overall amount of traffic and specifically the amount of school traffic.

24-028 *Ms. Moellendick moved to request the County Engineer to perform speed studies on Elder Road between US Route 22 and Coonpath Road and on Berry Road between Lake Road and Elder Road to determine the appropriate speed limit; seconded by Mr. Kemmerer. Voting: Kemmerer - yes; Miller - absent; Moellendick - yes; Motion passed.*

Mr. Kemmerer moved to adjourn; seconded by Ms. Moellendick. Meeting adjourned at 7:00 PM

  
Chairman

  
Fiscal Officer

RECEIPT - PAYMENT REGISTER  
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY  
 From 03/22/2024  
 To 04/04/2024

Warrant Number	Date	Type	Vendor/Payee	Amount
<b>----- Receipts -----</b>				
39-2024	03/22/2024	INT	53_INVEST	\$ 715.07
40-2024	03/22/2024	STD	ZONING	\$ 900.00
41-2024	03/25/2024	INT	53_INVEST	\$ 369.45
42-2024	03/27/2024	STD	FAIRFIELD COUNTY AUDITOR	\$ 21,918.90
43-2024	03/28/2024	STD	COMMUNITY ROOM RENTAL - STRIPE	\$ 1,405.85
44-2024	03/28/2024	INT	53_INVEST	\$ 349.59
45-2025	03/29/2024	INT	53_INVEST	\$ 11.12
46-2024	03/29/2024	INT	53_INVEST	\$ 786.58
47-2024	03/31/2024	INT	STAR Ohio	\$ 28,825.36
48-2024	03/31/2024	STD	EMS Billing	\$ 3,225.34
49-2024	03/31/2024	INT	PRIMARY	\$ 152.31
50-2024	04/01/2024	STD	AIR EVAC LIFETEAM	\$ 2,000.00
51-2024	04/01/2024	INT	53_INVEST	\$ 786.58
52-2024	04/02/2024	INT	53_INVEST	\$ 27.73
			Total Receipts:	<u>\$ 61,473.88</u>
<b>----- Payments -----</b>				
30086	03/28/2024	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	\$ 1,131.21
30087	03/28/2024	AW	MEDMUTUAL LIFE	\$ 115.50
30088	03/28/2024	AW	AT&T MOBILITY	\$ 206.25
30089	03/28/2024	AW	BOUND TREE MEDICAL, LLC	\$ 1,578.20
30090	03/28/2024	AW	LIFE-ASSIST INC.	\$ 609.93
30091	03/28/2024	WH	IAFF LOCAL 4673	\$ 480.00
298-2024	03/28/2024	EW	US TREASURY DEPT. (EFT)	\$ 8,209.94
299-2024	03/28/2024	EW	EMPOWER TRUST COMPANY, LLC	\$ 300.00
300-2024	03/28/2024	EW	TREASURER, STATE OF OHIO	\$ 2,498.74
301-2024	03/28/2024	EW	SCHOOL DISTRICT INCOME TAX	\$ 1,060.51
302-2024	03/28/2024	EW	CITY OF LANCASTER INCOME TAX	\$ 264.99
303-2024	03/28/2024	CH	WEX BANK	\$ 2,036.91
304-2024	03/28/2024	CH	SOUTH CENTRAL POWER CO.	\$ 1,251.59
	03/28/2024	EP	PAYROLL	\$ 40,310.62
305-2024	03/29/2024	CH	FIFTH THIRD SECURITIES	\$ 840.82
306-2024	03/31/2024	CH	MED-I-BANK, INC.	\$ 11,337.09
30092	04/04/2024	AW	JOSEPH J. KEMMERER	\$ 120.00
30093	04/04/2024	AW	JASON R. MILLER	\$ 120.00
30094	04/04/2024	AW	RAYNA L. MOELLENDICK	\$ 120.00
30095	04/04/2024	AW	JAMES M. SNYDER	\$ 240.00
30096	04/04/2024	AW	MICHAEL F. PURCELL, II	\$ 120.00
30097	04/04/2024	AW	MICHAEL N. HUTTON	\$ 120.00
30098	04/04/2024	AW	VISION SERVICE PLAN	\$ 300.16
30099	04/04/2024	AW	MENARDS, INC.	\$ 35.92
30100	04/04/2024	AW	D. J. L. MATERIAL & SUPPLY, INC.	\$ 1,968.75
30101	04/04/2024	AW	R. D. HOLDER OIL CO.	\$ 273.85
30102	04/04/2024	AW	TREASURER, STATE OF OHIO	\$ 150.00
30103	04/04/2024	AW	FAIRFIELD COUNTY UTILITIES	\$ 142.65
30104	04/04/2024	AW	AIR EVAC LIFETEAM	\$ 60.00
30105	04/04/2024	AW	ASTROGRAFX LLC	\$ 137.50
30106	04/04/2024	AW	SOURCE ONE SUPPLY	\$ 360.22
30107	04/04/2024	AW	LIFE-ASSIST INC.	\$ 172.00
30108	04/04/2024	AW	CLIA LABORATORY PROGRAM	\$ 248.00
30109	04/04/2024	AW	SUPERIOR UNIFORM SALES, INC.	\$ 359.96
30110	04/04/2024	AW	WELLS PEST CONTROL	\$ 68.00
307-2024	04/04/2024	EW	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$ 4,230.07
308-2024	04/04/2024	EW	OHIO POLICE & FIRE PENSION FUND	\$ 19,911.76
309-2024	04/04/2024	CH	LANCASTER UTILITIES COLLECTION OFFICE	\$ 1,244.40
			Total Payments:	<u>\$ 102,735.54</u>

Receipt Type: INT - Interest, STD - Standard, MEMO - Memo Receipt, ADJ - Payment Adjustment

Payment Type: AW - Accounting Warrant, CH - Electronic Payment Advice, EP - Payroll EFT Voucher, EW - Withholding Voucher, WH - Withholding Warrant

PLEASANT TOWNSHIP TRUSTEES  
MEETING ATTENDANCE

Date: April 4, 2024

Type Meeting: Regular

Name	Name
Nathan Kemmerer	
CHRIS CORN	
Tim Malone	