

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
APRIL 18, 2024
5:30 PM

Page 1 of 3

The meeting was called to order at 5:30 PM by Trustee Moellendick with all Trustees present. Minutes from the April 4 meeting were approved as submitted.

Fiscal Officer Report – James Snyder

Receipts of \$1,395,818.99 and payments of \$77,667.85 since the last meeting. All bills submitted were approved for payment.

A tax payment of \$903.22 was received April 10 from the County Auditor. Distribution details were received today and will be posted tomorrow.

A tax payment of \$31.40 was received April 17 from the County Auditor without distribution details and the receipt has not been posted.

ARPA annual report is due April 30.

Scene lights reimbursed by a State Fire Marshall Grant have been received and we received an invoice from Calandra Industrial Supply Company. Fiscal Officer requested the issue of a Then & Now Purchase Order for \$1,676.02 to Calandra pay the grant portion of the cost.

Annual report to U. S. Treasury on use of ARPA funds is due April 30.

24-029 *Ms. Moellendick moved to issue a Then & Now Purchase Order for \$1,676.02 to Calandra Industrial Supply Co. for SFM Grant purchase of battery powered scene lights; seconded by Mr. Kemmerer. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes Motion approved.*

ODOT 2024-2025 salt requirement are due May 3. Trustees discussed salt requirements for the 2024-2025 winter and the unused amount remaining on the current contract.

24-030 *Mr. Miller moved to request authority to participate in the ODOT 018-25 contract for 2024-2025 road salt with a requirement of 300 tons; seconded by Mr. Kemmerer. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes. Motion passed.*

Public Comment

Douglas and Susan McCusker, 1400 Redwood, addressed Trustees regarding water overflowing the road ditch during recent heavy rains. Currently, all drainage from Beechwood Dr. and Wooded Dr. flows north past their driveway to a small catch basin. Solutions discussed included installing a culvert across Wooded Drive to channel overflow down the west side of Redwood and improving flow on the east side of Redwood. Trustees will investigate and report back before the next meeting.

Zoning Report – Zoning Inspector Michael Purcell

Zoning Inspector reported 2 permits issued for \$800 since the last meeting.

A meeting on the proposed Universal Zoning Code is scheduled by Regional Planning for April 23 at 5:30 PM at the County Records Center.

Zoning Inspector Purcell and Trustee Miller met with Tarry Tacket on April 14 to resolve questions about driveway and culvert plans. The north two lots on Old Millersport Road will be accessed by one driveway from the road for approximately 100 feet before splitting into separate driveways for the two lots. The common access driveway will be documented in the deeds and will be positioned on the line between the two lots.

Trustees discussed cleanup of material by Chris Corn at 2888 Pleasant Drive. Although Mr. Corn promised cleanup would start that weekend after the last meeting, no progress is apparent. Trustees

decided that if Mr. Corn has not made significant progress by May 15, they will declare the situation a nuisance and proceed with removing the material and assessing him the cost.

County Commissioners have scheduled a Public Hearing on plans for a county-wide ban on utility scale solar installations for 10:30 AM on May 21 at the Liberty Center.

Fire Department Report – Chief Michael Hutton

Chief is still waiting to receive a quote from Proline Electric for lighting work in the truck bay.

Medicount contract is signed and is on file with the township. They will start billing with March 1 EMS runs.

The old lighting equipment and road truck are on Govdeals.

Fire training next month from the Ohio Fire Academy.

The Ford medic is back in service from corrosion repair.

Pierce is having a problem sending the correct front intake valve motor for ER-571. Truck will returned to service and the intake repair will be completed when the correct motor is received..

Department wants to thank Kevin Horn and Horn Farms for supplying the corn for grain bin rescue training.

Road Department Report – Road Superintendent Jason Boyer

Weight limit restrictions removed April 16

Water issues

Culvert on Ginder-Road – the end needs to be repaired.

Catch basin Meadowbrook- Tony Young

A property owner on Sheridan Drive inquired about water problems apparently resulting from downspout discharge from an addition to a property on Pinecrest draining into her backyard.

Back wall of the salt storage bay has been repaired.

Discuss Resurfacing for 2024, Cape Seal & Micro seal how much to do. Trustees will decide after bulk stone bids are opened at the May 2 meeting.

Guardrails replaced on Rainbow.

Lettering done on new truck.

Replaced water well pump at township house.

Trustee Reports

Joseph Kemmerer:

Jason Miller:

John Mueller 2860 Lucks St. – Mr. Miller used a transit and determined that the yard sits about 18 inches below street level. County Engineer provided an aerial picture from 2018 showing that there was a drainage ditch on the property parallel to the gravel driveway running from the corner to the drainage easement. A picture from 2023 shows the new garage with the drainage ditch removed.

Appears that the property owner has caused the water ponding problem by removing the drainage ditch and interfering with the natural flow of water to the drainage easement. Eric McCrady (FCEO) will inspect the area Tuesday (April 23) and Trustees will follow-up.

John Kitz, 2278 Lucille Dr., said that he could not hear tornado sirens in his house during recent warnings. Mr. Miller told him that sirens are intended for outdoor warning and are not guaranteed to provide indoor warning. The County EMA said that grants are only available if the area recently received tornado damage. They did note that they would like a siren installed at the fire station. It

was asked if there was an overall tornado siren plan for the Township – how many sirens should there be and where should they be located. Nobody was aware of such a plan.

SLFRF annual report has been submitted. Treasury correctly reported \$603,881.83 of total funds and all funds have been expended.

Rayna Moellendick:

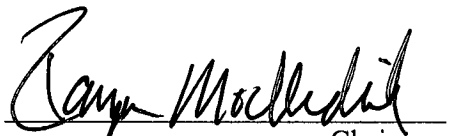
KLM Risk Assessment Recommendations were reviewed.


Fraud and Related 3rd Party Questionnaire to be completed by April 26th by Trustees. Miller and Moellendick are completed.

Hampson Cemetery – about 3 acres to mow at about \$480 per mowing.

Website – updates to add cemetery information can be made at \$50/hour.

Ms. Moellendick moved to adjourn; seconded by Mr. Miller. Meeting adjourned at 6:47 PM


Chairman


Fiscal Officer

Resolution 24-030

RESOLUTION AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2024

WHEREAS, the Board of Trustees of Pleasant Township, Fairfield County (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the road salt contract; and
d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically submitted salt quantities from its awarded salt supplier during the contract's effective period; and
f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, May 3 by 5:00 p.m. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

NOW, THEREFORE, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

Handwritten signatures and names of Joseph J. Kemmerer, Jason R. Miller, Rayna L. Moellendick, and James M. Snyder, each followed by '(Authorized Signature)' and a handwritten approval date (4-18-2024).

Motion by: Mr. Miller Seconded by: Ms. Kemmerer

That the resolution be adopted was carried by the following vote:

YEAS: 3 NAYS: 0

RECEIPT - PAYMENT REGISTER
PLEASANT TOWNSHIP, FAIRFIELD COUNTY

From 04/05/2024

To 04/18/2024

Warrant Number	Date	Type	Vendor/Payee	Amount
----- Receipts -----				
53-2024	04/05/2024	STD	ZONING	\$ 1,800.00
54-2024	04/05/2024	MEMO	FAIRFIELD COUNTY AUDITOR (1st half Real Estate tax)	\$ 1,457,441.35
54-2024	04/05/2024	CHARGE	FAIRFIELD COUNTY AUDITOR (Auditor & Health charges)	\$ (64,122.35)
55-2024	04/16/2024	STD	Ohio Department of Natural Resources	\$ 699.99
			Total Receipts:	<u>\$ 1,395,818.99</u>
----- Payments -----				
30111	04/05/2024	AW	NAPA AUTO PARTS	\$ 627.97
310-2024	04/05/2024	CH	DELTA DENTAL	\$ 827.21
347-2024	04/08/2024	CH	VINTON COUNTY NATIONAL BANK	\$ 20.00
346-2024	04/10/2024	CH	UHC OH CHAMBER HEALTH BENEFIT PROGRAM	\$ 27,174.33
30112	04/11/2024	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	\$ 1,131.21
30113	04/11/2024	AW	SEDGWICK CLAIMS MANAGEMENT SERVICES, INC\$.	\$ 2,905.00
344-2024	04/11/2024	EW	US TREASURY DEPT. (EFT)	\$ 7,027.00
345-2024	04/11/2024	EW	EMPOWER TRUST COMPANY, LLC	\$ 300.00
	04/11/2024	EP	PAYROLL	\$ 32,514.44
30114	04/15/2024	AW	PERSONNEL CONCEPTS	\$ 25.85
30115	04/18/2024	AW	VERIZON WIRELESS	\$ 34.60
30116	04/18/2024	AW	PARTS RESOURCES	\$ 484.50
30117	04/18/2024	AW	CALANDRA INDUSTRIAL SUPPLY CO.	\$ 18.48
30118	04/18/2024	AW	COONPATH EQUIPMENT LLC	\$ 1,000.00
30119	04/18/2024	AW	JAIME J. JONES	\$ 25.98
30120	04/18/2024	AW	DONALD P. MEARES	\$ 76.38
30121	04/18/2024	AW	RUMPKE	\$ 139.11
30122	04/18/2024	AW	SUPERIOR UNIFORM SALES, INC.	\$ 179.98
348-2024	04/18/2024	CH	CHARTER COMMUNICATIONS	\$ 139.97
349-2024	04/18/2024	CH	CHARTER COMMUNICATIONS (ENT)	\$ 99.98
350-2024	04/18/2024	CH	VINTON COUNTY NATIONAL BANK	\$ 1,267.86
351-2024	04/18/2024	CH	TREASURER, STATE OF OHIO	\$ 1,648.00
			Total Payments:	<u>\$ 77,667.85</u>

Receipt Type: INT - Interest, STD - Standard, MEMO - Memo Receipt, ADJ - Payment Adjustment

Payment Type: AW - Accounting Warrant, CH - Electronic Payment Advice, EP - Payroll EFT Voucher, EW - Withholding Voucher, WH - Withholding Warrant

PLEASANT TOWNSHIP TRUSTEES
MEETING ATTENDANCE

Date: April 18, 2024

Type Meeting: Regular

Name	Name
✓ Donna Hubner X	
✓ Keith Smith X	
✓ Doug McCusken	
✓ Sue McCusken	