

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
MAY 2, 2024  
5:30 PM

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The meeting was called to order at 5:30 PM by Trustee Moellendick with all Trustees present. Minutes from the April 18 meeting were approved as submitted.

**Fiscal Officer Report – James Snyder**

April bank reconciliation was submitted.

Receipts of \$58,335.69 and payments of \$96,194.02 since the last meeting. All bills submitted were approved for payment.

Road salt storage – Cargill notification of April 25 that we have until June 30 to order and receive our minimum contracted quantity of 270 tons. Any amount not received by June 30 will be charged a onetime storage fee of \$22.00/ton. We will have until December 31 to receive the balance, after which the storage charge will be \$22.00/ton/month.

The 2025 Budget needs to be adopted by July 15 and filed with the County by July 20. The Public Hearing is usually conducted at the first July meeting. The first July meeting date falls on July 4. Trustees discussed options and decided to move the July 4 meeting to Tuesday, July 2 at 5:30 PM. Fiscal Officer will publish the public hearing notice on June 23.

Bids were opened for the 2024 bulk stone. No bids were received.

Trustees discussed the Strawser proposal for micro-sealing and CAPE-sealing roads under Ohio Co-operative contract 101G-25. Final decision on details of the program was tabled until the May 16 meeting.

**Public Comment**

Mr. James Fritz addressed Trustees regarding his neighbor installing a driveway near his property line. Activity is causing water to pond in his yard. Trustees advised that there is no setback requirement for driveways and fences. The water issue is a civil matter that the Township has no authority over.

**Zoning Report – Zoning Inspector Michael Purcell**

Zoning Inspector reported 5 permits issued for \$1,600 since the last meeting.

He attended a meeting with Regional Planning on their new Zoning Code and a first draft should be available in June or July.

2888 Pleasant Drive – he spoke with Mr. Corn on 4/18 and stopped by on 4/29, informed him of May 15 cleanup deadline. The property has been substantially cleaned up with only a few remaining pallets and bricks.

**Fire Department Report – Chief Michael Hutton**

Department will be at Pleasantville elementary school all day May 22 for Health and Safety Day.

No formal word yet on plans for Pleasantville Memorial Day event.

Requested approval for electric work at the station bay area. Quotes were obtained from J. Smith Electric (\$4,094) and Proline Electric (\$5,610). Trustees approved the J. Smith quote.

24-031 *Mr. Miller moved to issue a Purchase Order for \$4,094.00 to J. Smith Electric per their Quote of April 12 for LED conversion of fluorescent lighting in the truck bay; seconded by Mr. Kemmerer. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes. Motion passed.*

There was discussion on minimum manning of 2 full-time and 2 part-time. New full-time hires are becoming eligible to take vacation and it is becoming increasingly difficult to fill open shifts with part-time firefighters. Chief noted that although run volume is down, mainly due to less mutual aid

activity with other departments, part-timers are often not available to cover shifts due to mandatory overtime with their full-time department or because they take more time off during the summer. Options were discussed and the Fire Chief will monitor the uncovered shift situation over April and May and report back to Trustees in June.

Grain bin rescue training will be conducted on May 11 & 18.

Jake Silliman has submitted his resignation effective May 17.

Chief requested approval for 4 new tires for the Station truck 2 new front tires for M-571. Estimates were obtained from Mid-State Tire and Smetzer Tire and Smetzer had the lower cost.

24-032 Ms. Moellendick moved to issue a Purchase Order for \$2,173.00 to Smetzer Tire for 4 tires for the Station truck and 2 front tires for M-571; seconded by Mr. Miller. Voting: Kemmerer - yes; Miller - yes; Moellendick - yes. Motion passed.

**Road Department Report – Road Superintendent Jason Boyer**

The 2004 International truck was sold by auction for \$15,000 to the Jackson County Road Dept. in Tennessee. A shipping company picked up the truck Thursday morning. Ms. Moellendick signed the title at the meeting and the Fiscal Officer will mail it to the buyer Friday.

Crack sealing-3 pallets of material have been used, 1 more is needed.

They will start mowing roads next week.

**Trustee Reports**

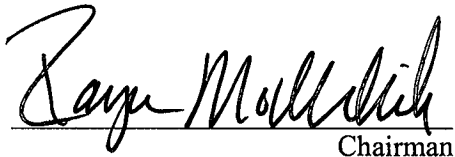
Joseph Kemmerer:

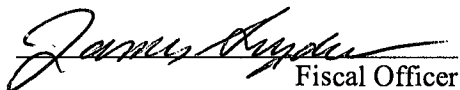
Jason Miller:

Rayna Moellendick:

Reviewed the KLA Risk Management recommendations on sexual harassment training and posting hours at cemeteries. Discussed training materials available through OTARMA. Will follow-up at the May 16 meeting.

Mr. Kemmerer moved to adjourn; seconded by Ms. Moellendick. Meeting adjourned at 6:27 PM

  
Chairman

  
Fiscal Officer

RECEIPT - PAYMENT REGISTER  
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY  
 From 04/19/2024  
 To 05/02/2024

Warrant Number	Date	Type	Vendor/Payee	Amount
<b>----- Receipts -----</b>				
56-2024	04/19/2024	STD	ZONING	\$ 800.00
57-2024	04/19/2024	MEMO	FAIRFIELD COUNTY AUDITOR (Mowing Assessments)	\$ 960.67
57-2024	04/19/2024	CHARGE	FAIRFIELD COUNTY AUDITOR (Auditor Fees)	\$ (57.45)
58-2024	04/19/2024	MEMO	FAIRFIELD COUNTY AUDITOR (Mfg Home Tax)	\$ 35.81
58-2024	04/19/2024	CHARGE	FAIRFIELD COUNTY AUDITOR (Auditor Fees)	\$ (4.41)
59-2024	04/22/2024	INT	53_INVEST	\$ 764.38
60-2024	04/23/2024	INT	53_INVEST	\$ 394.93
61-2024	04/29/2024	STD	FAIRFIELD COUNTY AUDITOR	\$ 19,024.30
62-2024	04/29/2024	STD	AIR EVAC LIFETEAM	\$ 2,000.00
63-2024	04/29/2024	STD	COMMUNITY ROOM RENTAL - STRIPE	\$ 436.05
64-2024	04/29/2024	INT	53_INVEST	\$ 840.82
65-2024	04/29/2024	INT	53_INVEST	\$ 373.70
66-2024	04/30/2024	INT	STAR Ohio	\$ 31,675.05
67-2024	04/30/2024	STD	EMS Billing	\$ 864.95
68-2024	04/30/2024	INT	PRIMARY	\$ 226.89
			Total Receipts:	<u>\$ 58,335.69</u>
<b>----- Payments -----</b>				
30123	04/19/2024	AW	CALANDRA INDUSTRIAL SUPPLY CO.	\$ 1,676.02
30124	04/25/2024	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	\$ 1,131.21
389-2024	04/25/2024	EW	US TREASURY DEPT. (EFT)	\$ 7,793.81
390-2024	04/25/2024	EW	EMPOWER TRUST COMPANY, LLC	\$ 300.00
	04/25/2024	EP	PAYROLL	\$ 38,340.70
30127	04/26/2024	AW	MEDMUTUAL LIFE	\$ 115.50
391-2024	04/26/2024	CH	WEX BANK	\$ 1,633.66
392-2024	04/26/2024	CH	SOUTH CENTRAL POWER CO.	\$ 1,062.48
30125	04/29/2024	SW	Skipped Warrants 30125 to 30125 Series 1	\$ -
30126	04/29/2024	WH	IAFF LOCAL 4673	\$ 480.00
30128	04/29/2024	AW	AT&T MOBILITY	\$ 206.25
393-2024	04/29/2024	EW	TREASURER, STATE OF OHIO	\$ 2,407.31
394-2024	04/29/2024	EW	SCHOOL DISTRICT INCOME TAX	\$ 1,000.73
395-2024	04/29/2024	EW	CITY OF LANCASTER INCOME TAX	\$ 275.02
396-2024	04/30/2024	CH	MED-I-BANK, INC.	\$ 9,135.42
30129	05/02/2024	AW	BURNHAM & FLOWER INSURANCE GROUP	\$ 210.00
30130	05/02/2024	AW	VISION SERVICE PLAN	\$ 300.16
30131	05/02/2024	AW	MENARDS, INC.	\$ 882.75
30132	05/02/2024	AW	D. J. L. MATERIAL & SUPPLY, INC.	\$ 1,968.75
30133	05/02/2024	AW	AIR EVAC LIFETEAM	\$ 360.00
30134	05/02/2024	AW	JAIME J. JONES	\$ 55.00
30135	05/02/2024	AW	TREASURER, STATE OF OHIO	\$ 1,650.00
30136	05/02/2024	AW	ATLANTIC EMERGENCY SOLUTIONS, INC.	\$ 786.65
30137	05/02/2024	AW	O'NEIL TENTS	\$ 54.00
30138	05/02/2024	AW	LIFE-ASSIST INC.	\$ 115.70
30139	05/02/2024	AW	SOURCE ONE SUPPLY	\$ 160.68
30140	05/02/2024	AW	DeLILLE OXYGEN CO.	\$ 150.65
30141	05/02/2024	AW	FAIRFIELD HEALTHCARE PROFESSIONALS, INC.	\$ 30.00
30142	05/02/2024	AW	MUNICIPAL EMERGENCY SERVICES, INC.	\$ 535.01
397-2024	05/02/2024	EW	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$ 4,257.48
398-2024	05/02/2024	EW	OHIO POLICE & FIRE PENSION FUND	<u>\$ 19,119.08</u>
			Total Payments:	<u>\$ 96,194.02</u>

Receipt Type: INT - Interest, STD - Standard, MEMO - Memo Receipt, ADJ - Payment Adjustment

Payment Type: AW - Accounting Warrant, CH - Electronic Payment Advice, EP - Payroll EFT Voucher, EW - Withholding Voucher, WH - Withholding Warrant

PLEASANT TOWNSHIP TRUSTEES  
MEETING ATTENDANCE

Date: May 2, 2024

Type Meeting: Regular

Name	Name
James Fritz	