

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
JUNE 6, 2024
5:30 PM

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The meeting was called to order at 5:30 PM by Trustee Moellendick with Trustees Kemmerer and Moellendick present. Trustee Miller had an emergency trip out of town.

Minutes from the May 16 meeting were approved as submitted.

Fiscal Officer Report – James Snyder

Receipts of \$97,663.27 and payments of \$145,850.13 since the last meeting. All bills submitted were approved for payment.

May bank reconciliation was submitted.

Discussion of the 2025 Budget. Changes suggested at the last meeting and with the Fire Chief have been included and a final draft provided. A public hearing publication date was set in the May 2 minutes. A public hearing and publication of notice not required due to Budget Commission changes per ORC 5705.281 and was not done last year.

The 2022-2023 Township audit is underway. A full audit is being performed this year at a cost of \$7,200. Last year's audit was limited to Agreed Upon Procedures at approximately \$5,000.

24-038 *Mr. Kemmerer moved to reallocate \$3,000 in the General Fund from Other Expenses to Auditing Services and issue a Purchase Order for \$7,200.00 to Julian and Grube Inc. for the 2022-2023 Audit; seconded by Ms. Moellendick. Voting: Kemmerer - yes; Miller - absent; Moellendick - yes; Motion passed.*

The County Engineer provided a Resolution for Trustees to request engineering services for plans to replace a culvert on Elder Road.

24-039 *Ms. Moellendick moved to request the County Engineer to perform engineering services, including but not limited to, surveying, producing plans, providing cross sections, estimates, and specifications for replacement of a culvert and reconstruction of Elder Road; seconded by Mr. Kemmerer. Voting: Kemmerer - yes; Miller - absent; Moellendick - yes; Motion approved.*

Invoice for \$15,359.38 received from PennCare for M-571 corrosion repair. Have Purchase Orders 28 & 29 issued to Braun Industries for this total amount. Request a motion to close these POs and issue one Then & Now PO to PennCare for the corrosion repair.

24-040 *Mr. Kemmerer moved to close Purchase Orders 28-2024 (\$7,535.00) and 29-2024 (\$7,824.38) issued to Braun Industries and issue a single Then & Now Purchase Order for \$15,359.38 to PennCare for corrosion repair to M-571 and authorize payment of invoice A111853 on June 13; seconded by Ms. Moellendick. Voting: Kemmerer - yes; Miller - absent; Moellendick - yes; Motion approved.*

Fiscal Officer will send the M. P. Dory invoice/check stub to the County Engineer for MVL reimbursement.

Public Comment

Mr. Chris Ortiz addressed Trustees regarding the letter he received and conversation he had with the Zoning Inspector regarding his new mailbox installation. He has constructed a masonry structure in the road right of way that is in violation of Policy 00-025 requiring mailboxes to comply with the ODOT Design Manual that specifies a break-away design. Mr. Ortiz said he observed several mailboxes with masonry structures and asked if there was any sort of variance he could obtain. Ms. Moellendick said that variances were only granted for property hardships. Mr. Kemmerer asked about the depth of footer and Mr. Ortiz said he thought it was about 6-12 inches. Mr. Kemmerer said that it could probably be lifted and relocated out of the right-of-way. There was some question if the right-of-way was 40 feet or 60 feet at that point on Snoke Hill Road. Mr. Kemmerer said that he

would be out to look at the situation Friday morning and Ms. Moellendick added that the Township would not be immediately removing the mailbox without notifying Mr. Ortiz.

Road Department Report – Road Superintendent Jason Boyer

Road signs and posts need to be ordered after Jason Boyer reported that several stop signs, speed limit signs and road name signs and posts were stolen over the weekend in the vicinity of Old Mill Road and Old Millersport Road. Some were unbolted and others had the entire post removed. Ed Shaw has some new and used sign posts available.

Road salt (100 tons) has been ordered. After that is delivered, he will determine if there is room for the remaining 70 tons and if a slinger truck is needed to stack it.

Trustees verbally agreed to changing work hours to 7:00-3:30 with earlier daylight available.

Zoning Report – Zoning Inspector Michael Purcell

Mr. Purcell could not attend the meeting and left a report and checks.

Zoning Inspector reported 8 permits issued for \$2,150.00 since the last meeting.

1320 Hillbrook Drive, high grass, contact May 16, mowed May 16.

Parcel 028-01904.60, Cincinnati Zanesville Rd. , high grass, contact May 17, mowed May 28.

800 Rainbow Drive, contact May 16, driveway will be relocated when construction is completed.

1337 Snoke Hill Rd., brick mailbox in ROW, contact May 28, certified letter sent May 28.

4660 Lake Rd. , high grass, contact May 29, mowed June 3.

Fire Department Report – Chief Michael Hutton

Manpower review past 2 months – 12 shifts with 3 personnel (1 April, 11 May), no missed 2nd runs.

Hocking College EMS & Fire School affiliation setup has been completed.

EMS billing update – Medicaid revalidation completed, finishing Medicare.

Investigating replacing Surface Pros with G-Tech for EMS reporting.

Start sending equipment to Braun to install in new medic. New radio wiring harness is needed.

May 5 meeting with Pleasantville on Festival was cancelled. Rescheduling week of June 17.

EVOG training at fairgrounds June 24-26.

EMS SIM training at Mt. Carmel June 27.

Getting quotes for power washing the front of the station.

Carpets in Community Room and Day Room will be cleaned Monday.

Trustee Reports

Joseph Kemmerer:

Jason Miller:

Rayna Moellendick: Still waiting to see the draft of Mr. Miller's letter regarding clean-up of 2888 Pleasant Drive.

Mr. Kemmerer moved to adjourn; seconded by Ms. Moellendick. Meeting adjourned at 6:18 PM


Chairman


Fiscal Officer

Resolution 24-039

A RESOLUTION REQUESTING THE FAIRFIELD COUNTY ENGINEER TO PROVIDE ENGINEERING SERVICES

WHEREAS, it has been determined that Elder Road (Twp. Rd. 399) is in need of reconstruction; and

WHEREAS, said reconstruction on Elder Road (Twp. Rd. 399) shall consist of culvert replacement and grading; and

WHEREAS, the Board of Pleasant Township Trustees is requesting the Fairfield County Engineer to perform engineering services, including but not limited to, surveying, producing plans, providing cross sections, estimates, and specifications for the reconstruction of Elder Road (Twp. Rd. 399).

NOW THEREFORE BE IT RESOLVED by the Board of Pleasant Township Trustees, County of Fairfield, State of Ohio:

SECTION 1: That this Board of Pleasant Township Trustees requests the Fairfield County Engineer to perform engineering services, including but not limited to, surveying, producing plans, providing cross sections, estimates, and specifications for the reconstruction of Elder Road (Twp. Rd. 399).

SECTION 2: That the Fiscal Officer of this Board of Pleasant Township Trustees return the signed copy of this Resolution to the Fairfield County Engineer for further processing.

Motion by: Ms Moellendick Seconded by: Mr Kemmerer

that this Resolution be adopted was carried by the following vote:

YEAS: 2 NAYS: 0

ABSTENTIONS: Absent (Miller)

Handwritten signatures of Board members

BOARD OF PLEASANT TOWNSHIP TRUSTEES

ADOPTED: June 6, 2024

James M. Snyder, Pleasant Township Fiscal Officer

RECEIPT - PAYMENT REGISTER
PLEASANT TOWNSHIP, FAIRFIELD COUNTY

From 05/17/2024
To 06/06/2024

Warrant Number	Date	Type	Vendor/Payee	Amount
----- Receipts -----				
73-2024	05/17/2024	STD	ZONING	\$ 700.00
74-2024	05/17/2024	STD	GovDeals	\$ 14,625.00
75-2024	05/18/2024	INT	53_INVEST (05/13-05/14 Interest adjustment)	\$ 27.12
76-2024	05/18/2024	INT	53_INVEST	\$ 2,617.81
77-2024	05/21/2024	INT	53_INVEST	\$ 739.73
78-2024	05/23/2024	INT	53_INVEST	\$ 382.19
79-2024	05/24/2024	STD	GovDeals	\$ 736.13
80-2024	05/28/2024	STD	COMMUNITY ROOM RENTAL - STRIPE	\$ 1,405.85
81-2024	05/28/2024	INT	53_INVEST	\$ 361.64
82-2024	05/30/2024	STD	AIR EVAC LIFETEAM	\$ 2,000.00
83-2024	05/30/2024	STD	FAIRFIELD COUNTY AUDITOR	\$ 22,033.89
84-2024	05/31/2024	STD	GovDeals	\$ 324.68
85-2024	05/31/2024	STD	CHARTER COMMUNICATIONS	\$ 14,559.71
86-2024	05/31/2024	INT	53_INVEST	\$ 1,386.30
86-2024	05/31/2024	NEG. ADJ.	53_INVEST (5/3 Interest correction)	\$ (30.14)
87-2024	05/31/2024	INT	53_INVEST	\$ 840.82
88-2024	05/31/2024	STD	EMS Billing	\$ 923.32
89-2024	05/31/2024	INT	STAR Ohio	\$ 33,837.57
90-2024	05/31/2024	INT	PRIMARY	\$ 139.80
91-2024	06/04/2024	INT	53_INVEST	\$ 51.85
			Total Receipts:	<u>\$ 97,663.27</u>
----- Payments -----				
30162	05/23/2024	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	\$ 1,131.21
30163	05/23/2024	AW	MEDMUTUAL LIFE	\$ 115.50
30164	05/23/2024	AW	MICHAEL F. PURCELL, II	\$ 8.73
30165	05/23/2024	AW	CHASE B. NOLAND	\$ 800.00
30166	05/23/2024	AW	ANDREW W. HANDSHEY	\$ 1,127.50
473-2024	05/23/2024	EW	US TREASURY DEPT. (EFT)	\$ 8,111.27
474-2024	05/23/2024	EW	EMPOWER TRUST COMPANY, LLC	\$ 300.00
475-2024	05/23/2024	CH	WEX BANK	\$ 2,136.42
	05/23/2024	EP	PAYROLL	\$ 38,737.27
476-2024	05/28/2024	CH	SOUTH CENTRAL POWER CO.	\$ 1,097.48
30167	05/30/2024	WH	IAFF LOCAL 4673	\$ 480.00
30168	05/30/2024	AW	D. J. L. MATERIAL & SUPPLY, INC.	\$ 1,968.75
30169	05/30/2024	AW	AT&T MOBILITY	\$ 206.25
30170	05/30/2024	AW	VISION SERVICE PLAN	\$ 300.16
477-2024	05/30/2024	EW	TREASURER, STATE OF OHIO	\$ 2,498.32
478-2024	05/30/2024	EW	SCHOOL DISTRICT INCOME TAX	\$ 984.70
479-2024	05/30/2024	EW	CITY OF LANCASTER INCOME TAX	\$ 278.19
480-2024	05/31/2024	CH	MED-I-BANK, INC.	\$ 10,901.15
30171	06/06/2024	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	\$ 1,131.21
30172	06/06/2024	AW	SHELLY MATERIALS, INC.	\$ 145.70
30173	06/06/2024	AW	M. P. DORY CO.	\$ 20,945.00
30174	06/06/2024	AW	MICHAEL F. PURCELL, II	\$ 8.73
30175	06/06/2024	AW	MENARDS, INC.	\$ 159.26
30176	06/06/2024	AW	BOUND TREE MEDICAL, LLC	\$ 633.14
30177	06/06/2024	AW	B & C COMMUNICATIONS	\$ 1,835.52
30178	06/06/2024	AW	WARREN FIRE EQUIPMENT, INC.	\$ 219.29
30179	06/06/2024	AW	JONES TRUCK & SPRING REPAIR, INC.	\$ 1,525.24
30180	06/06/2024	AW	J. SMITH ELECTRIC, LLC	\$ 4,094.00
30181	06/06/2024	AW	TREASURER, STATE OF OHIO	\$ 345.00
509-2024	06/06/2024	EW	US TREASURY DEPT. (EFT)	\$ 6,616.01
510-2024	06/06/2024	EW	EMPOWER TRUST COMPANY, LLC	\$ 300.00
511-2024	06/06/2024	CH	DELTA DENTAL	\$ 827.21
512-2024	06/06/2024	CH	LANCASTER UTILITIES COLLECTION OFFICE	\$ 622.48
513-2024	06/06/2024	EW	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$ 4,230.07
	06/06/2024	EP	PAYROLL	\$ 31,029.37
			Total Payments:	<u>\$ 145,850.13</u>

Receipt Type: INT - Interest, STD - Standard, MEMO - Memo Receipt, ADJ - Payment Adjustment

Payment Type: AW - Accounting Warrant, CH - Electronic Payment Advice, EP - Payroll EFT Voucher, EW - Withholding Voucher, WH - Withholding Warrant

PLEASANT TOWNSHIP TRUSTEES
MEETING ATTENDANCE

Date: June 6, 2024

Type Meeting: Regular

Name	Name
Chris Ortiz	
Tim Malone	