

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
OCTOBER 17, 2024
5:30 PM

Page 1 of 3

The meeting was called to order at 5:30 PM by Trustee Moellendick with all Trustees present. Minutes from the October 3 meeting were approved as submitted.

Fiscal Officer Report – James Snyder

Receipts of \$103,667.74 and payments of \$79,904.53 since the last meeting. All bills submitted were approved for payment.

County Engineer will hold its Annual Township Trustee Meeting on October 23, 2024 at 2:00 p.m. at the Engineer's office. This meeting will be for all Trustees and Road Supervisors.

Fiscal Officer will be attending a State Treasurer/CPIM seminar at OSU on October 24.

Quote was received for 2024-2025 renewal of the Township property and liability insurance renewal. Cost is \$42,503.64 after a \$1,663.36 Loyalty Credit. Increase over last year's \$32,553.00 is due to overall increases in the reinsurance market plus increased valuation of property and equipment replacement costs. Fiscal Officer requested reallocation of appropriations of \$92 in the General Fund, \$2,259 in the Road & Bridge Fund and \$5,192 in the Fire Fund.

24-076 *Ms. Moellendick moved to a) reallocate in the General Fund \$92 from Liability to Property insurance, in the Road & Bridge Fund \$2,259 (Liability \$308, Contracted Services \$1,951) to Property Insurance and in the Fire Fund \$5,192 (Liability \$1,590, Repairs \$3,602) to Property Insurance b) to issue a Then & Now Purchase Order for \$42,503.64 to OTARMA for renewal of 2024-2025 Property and Liability insurance c) authorize the Fiscal Officer to sign the Anniversary Information Acknowledgement form and waiving any additional increased limits; seconded by Mr. Fowler. Voting: Fowler - yes; Miller - yes; Moellendick - yes; Motion approved.*

Group medical insurance renewal quote from UHC is for about a 13% increase. Trustees approved using Form Fire to obtain alternative quotes and requested completion by November 8.

Quote for \$3,300 was received from R. N. Smith to replace the hanging shop heater. Trustees verbally approved, using a Road & Bridge Blanket Certificate for payment.

24-076a *For the record, Trustees verbally accepted the R. N. Smith quote of \$3,300 to replace the overhead heater in the shop area and make payment from an existing Blanket Certificate.*

Rumpke rate has increased from \$139.11 to \$158.80 per month (14%).

Public Comment: none

Zoning Report – Zoning Inspector Michael Purcell

Zoning Inspector reported 1 permit issued for \$250.00 since the last meeting.

The requested variance for 2285 Pleasantville Road was approved at the October 15 Variance hearing,

The shed at 3985 Coonpath Road has been moved.

The Zoning Inspector will invite the Zoning Commission to the next Comprehensive Plan meeting. Mr. Fowler said that a fair price for the Zoning laser printer would be \$50. Trustees verbally agreed to sell the printer to the Zoning Inspector.

24-076b *For the record, Trustees verbally approved selling the Zoning laser printer to Zoning Inspector Michael Purcell for \$50.*

Fire Department Report – Chief Michael Hutton

The state burn ban is lifted. Open burning is still limited by EPA and ODNR to between the hours of 6 AM to 6 PM and must follow EPA rules.

An AED was placed in the community room after reallocating the AED at the fire department.

All the Hydrants were serviced in Pleasantville.

All the hose was tested for the year and a small amount will need to be purchased next year.

Andrew Handshey would like return to active payroll from his temporary leave of absence.

24-077 *Mr. Fowler moved to reinstate Andrew Handshey to active payroll as a Part-time Basic effective October 13; seconded by Mr. Miller. Voting: Fowler - yes; Miller - yes; Moellendick – yes; Motion approved.*

A water pipe above the truck bay is leaking. Jackson Plumbing gave a rough estimate of \$900. A lift will be needed and one can be borrowed from Ed Shaw.

Chief requested approval to 13 SCBA air bottles from MES for \$15,340. These air bottles will expire in 2025, as will an additional 13. A reallocation of \$9,644 will be needed to fund the purchase.

24-078 *Mr. Miller moved to reallocate \$906 from Improvement of Sites and \$8,738 Other to Equipment and issue a Purchase Order for \$15,340.00 to Municipal Emergency Services for purchase of 13 SCBA air bottles; seconded by Mr. Fowler. Voting: Fowler - yes; Miller - yes; Moellendick – yes; Motion approved.*

Chief will be having a medical procedure done on October 23 and maybe out until October 28.

Chief requested Executive Session to discuss a personnel discipline matter.

Road Department Report – Road Superintendent Jason Boyer

Culvert replaced at 1420 Redwood Dr. using a 20 ft. piece of culvert pipe and existing material for backfill. The second culvert was in good shape and rocks were cleared away from the outlet.

OUPS ticket has been called in for the Sunset Dr. drainage pipe and pipe has been ordered.

Hot mix asphalt will be obtained for the culvert on Carroll Eastern Rd. and for smoothing other culverts in the township.

Window glass on the Case loader has been replaced.

Trustee Reports

Sean Fowler: New computer has been delivered and set up. He has so far received two applications for Zoning Inspector.

Jason Miller: There is additional work to be done on the Hampson Cemetery being turned over to Pleasantville. They will proceed with transferring the cemetery to the Township.

Rayna Moellendick: The contractor is still mowing cemeteries.

Trustees called for Executive Session to discuss the Fire Chief's discipline request.

24-079 *Ms. Moellendick moved to enter Executive Session per ORC 121.22(G)(1) to consider discipline of a public employee; seconded by Mr. Fowler. Roll Call: Fowler – yes; Miller – yes; Moellendick – yes; Motion approved. Executive Session entered at 6:03 PM.*

Executive Session ended at 6:47 PM.

24-080 *Mr. Fowler moved to place Lieutenant Chad Mathias on Administrative Leave effective immediately and to remain on leave until such time as his legal issues are resolved; seconded by Ms. Moellendick. Voting: Fowler - yes; Miller - abstain; Moellendick – yes; Motion approved.*

Ms. Moellendick moved to adjourn; seconded by Mr. Miller. Meeting adjourned at 6:52 PM


Chairman


Fiscal Officer

RECEIPT - PAYMENT REGISTER
PLEASANT TOWNSHIP, FAIRFIELD COUNTY

From 10/04/2024
To 10/17/2024

| Warrant Number | Date | Type | Vendor/Payee | Amount |
|-----------------------------|------------|--------|--|----------------------|
| ----- Receipts ----- | | | | |
| 157-2024 | 10/04/2024 | STD | ZONING | \$ 1,300.00 |
| 158-2024 | 10/07/2024 | MEMO | FAIRFIELD COUNTY AUDITOR (Mfg Home Tax) | \$ 201.76 |
| 158-2024 | 10/07/2024 | CHARGE | FAIRFIELD COUNTY AUDITOR (Auditor Fees) | \$ (21.00) |
| 159-2024 | 10/07/2024 | STD | Ohio Department of Natural Resources | \$ 140.00 |
| 160-2024 | 10/09/2024 | MEMO | Ohio Department of Taxation (2nd half Allocation) | \$ 102,587.28 |
| 160-2024 | 10/09/2024 | CHARGE | Ohio Department of Taxation (2nd half Allocation fees) | \$ (530.30) |
| | | | Total Receipts: | <u>\$ 103,677.74</u> |
| ----- Payments ----- | | | | |
| 866-2024 | 10/04/2024 | CH | LANCASTER UTILITIES COLLECTION OFFICE | \$ 21.84 |
| 867-2024 | 10/05/2024 | CH | DELTA DENTAL | \$ 1,044.90 |
| 30323 | 10/10/2024 | SW | Skipped Warrants 30322 to 30323 Series 1 | \$ - |
| 30324 | 10/10/2024 | WH | OHIO CHILD SUPPORT PAYMENT CENTRAL | \$ 385.84 |
| 30325 | 10/10/2024 | AW | BOUND TREE MEDICAL, LLC | \$ 35.99 |
| 30326 | 10/10/2024 | AW | CENTRAL OHIO COMPOUNDING PHARMACY | \$ 940.95 |
| 902-2024 | 10/10/2024 | EW | US TREASURY DEPT. (EFT) | \$ 6,908.61 |
| 903-2024 | 10/10/2024 | EW | EMPOWER TRUST COMPANY, LLC | \$ 310.00 |
| 904-2024 | 10/10/2024 | CH | UHC OH CHAMBER HEALTH BENEFIT PROGRAM | \$ 31,047.48 |
| | 10/10/2024 | EP | PAYROLL | \$ 31,765.14 |
| 30327 | 10/17/2024 | AW | McGUIRE'S DISTINCTIVE TRUCKS, LLC | \$ 26.95 |
| 30328 | 10/17/2024 | AW | VERIZON WIRELESS | \$ 34.96 |
| 30329 | 10/17/2024 | AW | CARTER JONES LUMBER COMPANY | \$ 611.98 |
| 30330 | 10/17/2024 | AW | CALANDRA INDUSTRIAL SUPPLY CO. | \$ 9.24 |
| 30331 | 10/17/2024 | AW | BRENT E. BURLEY | \$ 20.00 |
| 30332 | 10/17/2024 | AW | DAVID D. DAVIS | \$ 20.00 |
| 30333 | 10/17/2024 | AW | ZACHARY T. DeLEON | \$ 20.00 |
| 30334 | 10/17/2024 | AW | PAUL T. MILBY | \$ 20.00 |
| 30335 | 10/17/2024 | AW | KELVYN L. MOYER | \$ 20.00 |
| 30336 | 10/17/2024 | AW | RON RUTTER | \$ 20.00 |
| 30337 | 10/17/2024 | AW | GANNETT OHIO LOCALIQ | \$ 79.57 |
| 30338 | 10/17/2024 | AW | RUMPKE | \$ 158.80 |
| 30339 | 10/17/2024 | AW | JOHNSON'S FIRE EQUIPMENT COMPANY | \$ 541.50 |
| 30340 | 10/17/2024 | AW | WARREN FIRE EQUIPMENT, INC. | \$ 1,460.00 |
| 30341 | 10/17/2024 | AW | JACKSON PLUMBING | \$ 603.00 |
| 30342 | 10/17/2024 | AW | PRECISION OVERHEAD DOOR, INC. | \$ 240.00 |
| 30343 | 10/17/2024 | AW | DITTMAR SALES & SERVICE | \$ 117.97 |
| 30344 | 10/17/2024 | AW | TRACTOR SUPPLY CREDIT PLAN | \$ 41.94 |
| 30345 | 10/17/2024 | AW | SOURCE ONE SUPPLY | \$ 516.82 |
| 30346 | 10/17/2024 | AW | THE FIRE HOUSE | \$ 1,898.00 |
| 905-2024 | 10/17/2024 | CH | VINTON COUNTY NATIONAL BANK | \$ 743.10 |
| 906-2024 | 10/17/2024 | CH | CHARTER COMMUNICATIONS | \$ 239.95 |
| | | | Total Payments: | <u>\$ 79,904.53</u> |

Receipt Type: INT - Interest, STD - Standard, MEMO - Memo Receipt, ADJ - Payment Adjustment

Payment Type: AW - Accounting Warrant, CH - Electronic Payment Advice, EP - Payroll EFT Voucher, EW - Withholding Voucher, WH - Withholding Warrant

PLEASANT TOWNSHIP TRUSTEES
MEETING ATTENDANCE

Date: October 17, 2024

Type Meeting: Regular

| Name | Name |
|--------------|------|
| Danna Hubner | |
| Keith Smith | |
| Tim Malone | |
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