

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
DECEMBER 19, 2024
5:30 PM

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The meeting was called to order at 5:30 PM by Trustee Moellendick with all Trustees present. Minutes from the December 5 regular meeting were approved as submitted

Fiscal Officer Report – James Snyder

Receipts of \$671.34 and payments of \$273,407.01 since the last meeting. All bills submitted were approved for payment.

Another Rumpke Customer Service Agreement was received and given to Trustees for review and signature. Mr. Fowler said he would review it.

Public Comment: none

Zoning Report – Zoning Inspector Corda Bowen

Zoning Inspector Bowen reported no permits issued since the last meeting.

Sarajane Steffes with National Church Residences intends to attend the January 16 meeting and present to Trustees information on how the Sheridan Drive property would be developed with affordable senior apartments.

Mr. Fowler said he received a report of a driveway, construction trailer and heavy equipment at 2260 Carroll Eastern Road NE. The matter was discussed and it appears to be a business use of agricultural zoned property associated with Eccard Excavating. Zoning Inspector investigate.

Fire Department Report – Chief Michael Hutton

Department was awarded a 2025 grant for MARCS user fees.

Chief has applied for a \$15,000 equipment grant for boots and turnout gear.

He has received two quotes for painting the Community Room and Day Room at the station. The quotes differ by \$2,000 so he is obtaining additional quotes.

The MARCS 800 MHz system is apparently interfering with the overhead door wireless receivers. They are evaluating newer industrial rated controls that are more durable and resist the interference.

Ice makers are being serviced. There is a warranty dispute over the unit in the station.

Cots, Lucas devices and LifePacks have been serviced. They are reviewing several service contracts to better organize coverage.

The damaged portable radio has been repaired and awaiting receipt of the battery, antenna and speaker/mic from Motorola.

Road Department Report – Road Superintendent Jason Boyer

The Western Star chassis should be delivered today. Fiscal Officer gave Jason the check to pay upon delivery.

The speed limit sign on Northwood has been relocated.

The ditch/brush on Tent Church Road has been cleared.

Mr. Miller commented that the centerline on Rainbow Drive at the Pleasantview dog-leg does not give eastbound traffic enough space without crossing the line or going over the curb. Mr. Boyer will talk with the County Engineer's Office about it.

Ms. Moellendick asked that a list be made of faded road signs and replacement made. There was discussion of applying for an ODOT sign grant.

Trustees discussed 2025 pay for the Fire Chief and the Fiscal Officer requested approval of Permanent Appropriations for 2025 and canceling the planned December 27 end of year meeting.

24-099 Mr. Fowler moved to grant Fire Chief Hutton a pay raise of \$1,622/year to \$55,702.00 per year, effective with the pay period starting December 29, 2024; seconded by Ms. Moellendick. Voting: Fowler - yes, Miller - yes, Moellendick - yes; motion approved.

24-100 Mr. Miller moved to establish the following 2025 reimbursements and benefits:
Mileage reimbursement rate of \$0.670/mile.
Cellular reimbursement rate of \$40.00 per month for Trustees, Fiscal Officer, Zoning Inspector and Fire Chief.
Broadband internet reimbursement of \$40.00 per month for Fiscal Officer.
To provide group Medical, Dental, Vision and Life insurance for the Trustees, Fiscal Officer and full-time employees.
Vacation, sick leave and paid holidays will be as specified in the Township Personnel Policies and Procedures Manual.
Trustees to be paid monthly on an annual salary of 200 times the allowed daily rate on the second pay date of the month.
Seconded by Mr. Fowler. Voting: Fowler - yes; Miller - yes; Moellendick - yes. Motion approved.

Fiscal Officer requested approval of the following carryover Blanket Certificates/Purchase Orders for \$396,241.71.

24-101 Mr. Fowler moved to approve the following carryover Blanket Certificates and Purchase Orders totaling \$396,241.71; Seconded by Mr. Miller. Voting: Fowler - yes; Miller - yes; Moellendick - yes. Motion approved.

BC-05	BC-06	BC-14	BC-19	BC-21	BC-26	BC-29	BC-32
\$13.38	\$25.64	\$130.87	\$80.23	\$12.82	\$266.34	\$2,417.93	\$301.50
BC-33	PO-14	PO-43	PO-52	PO-56	PO-60	PO-61	PO-31/2022
\$68.00	\$4,503.60	\$5,120.00	\$51,032.00	\$15,340.00	\$715.59	\$641.81	\$315,572.00

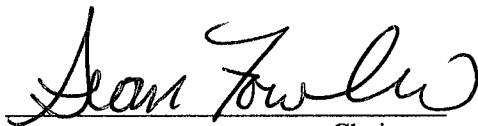
The Annual Appropriation Resolution was discussed.

24-102 Mr. Miller moved to a) approve permanent appropriations for 2025 of \$4,382,669.35, b) issue Purchase Orders 01-2025 thru 23-2025 for \$494,405.95, c) issue Blanket Certificates 01-2025 thru 38-2025 for \$547,480.00; seconded by Ms. Moellendick. Voting: Fowler - yes; Miller - yes; Moellendick - yes; Motion approved.

End of Year Meeting originally planned for December 27 has been canceled.

Regular meeting schedule for 2025 will maintain the date/time at 5:30 PM on the first and third Thursday of the month.

Ms. Moellendick moved to adjourn; seconded by Mr. Miller. Meeting adjourned at 6:42 PM



Chairman


Fiscal Officer

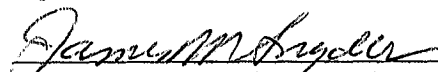
2025 PERMANENT APPROPRIATION RESOLUTION
PLEASANT TOWNSHIP, FAIRFIELD COUNTY, OHIO
December 19, 2024

	Appropriations
GENERAL FUND	
General Government - Personal Services	223,377.00
General Government - Other	86,650.00
Cemetery - Other	14,000.00
Health - Other	42,302.35
Capital Outlay - Other	5,000.00
Transfer Out	128,000.00
	<u>499,329.35</u>
MVL FUND	
Public Works - Other	50,000.00
GAS TAX FUND	
Public Works - Other	164,000.00
ROAD & BRIDGE FUND	
Public Works - Personal Services	295,580.00
Public Works - Other	667,950.00
Capital Outlay - Other	20,000.00
Transfers Out	0.00
	<u>983,530.00</u>
TSCHOPP CEMETERY FUND	
Cemetery - Other	3,000.00
ZONING FUND	
General Government - Personal Services	20,080.00
General Government - Other	5,480.00
	<u>25,560.00</u>
FIRE OPERATIONS FUND	
Public Safety - Personal Services	1,819,350.00
Public Safety - Other	462,900.00
Capital Outlay - Other	280,000.00
Transfers Out	50,000.00
	<u>2,612,250.00</u>
PERMISSIVE MVL FUND	
Public Works - Other	45,000.00
FIRE APPARATUS FUND	
Capital Outlay - Other	0.00
TOTAL APPROPRIATIONS	4,382,669.35


Sean J. Fowler, Trustee


Jason K. Miller, Trustee


Rayna L. Moellendick, Trustee


James M. Snyder, Fiscal Officer

Purchase Orders
 Issued With
 2025 Annual Appropriation Resolution

PO Number	Vendor	Account	Amount	PO Total
	Anthem Health & Wellness	1000-110-221	\$ 56,000.00	
	Anthem Health & Wellness	2031-330-221	\$ 65,000.00	
01-2025	Anthem Health & Wellness	2191-220-221	\$ 215,000.00	\$ 336,000.00
	MedMutual Life	1000-110-222	\$ 300.00	
	MedMutual Life	2031-330-222	\$ 300.00	
02-2025	MedMutual Life	2191-220-222	\$ 1,000.00	\$ 1,600.00
	Delta Dental	1000-110-223	\$ 2,000.00	
	Delta Dental	2031-330-223	\$ 2,500.00	
03-2025	Delta Dental	2191-220-223	\$ 9,500.00	\$ 14,000.00
	Vision Service	1000-110-224	\$ 800.00	
	Vision Service	2031-330-224	\$ 800.00	
04-2025	Vision Service	2191-220-224	\$ 2,500.00	\$ 4,100.00
05-2025	Treasurer of State (UAN fees)	1000-110-313	\$ 5,000.00	\$ 5,000.00
	South Central Power	1000-120-351	\$ 1,500.00	
	South Central Power	2031-330-351	\$ 750.00	
06-2025	South Central Power	2191-220-351	\$ 17,000.00	\$ 19,250.00
	Lancaster Utilities (Natural Gas)	1000-120-353	\$ 2,000.00	
	Lancaster Utilities (Natural Gas)	2031-330-353	\$ 2,000.00	
07-2025	Lancaster Utilities (Natural Gas)	2191-220-353	\$ 15,000.00	\$ 19,000.00
08-2025	Fairfield County Auditor (Health Dept.)	1000-420-370	\$ 42,302.35	\$ 42,302.35
09-2025	Regional Planning Commission	2181-130-599	\$ 1,600.00	\$ 1,600.00
10-2025	ESO software (EMS1 & Fire Rescuel Academy)	2191-220-318	\$ 3,900.00	\$ 3,900.00
11-2025	Nicholas Boczek medic reimbursement 04/07/2025	2191-220-318	\$ 2,600.00	\$ 2,600.00
12-2025	Breathing Air Systems - SCBA fill maintenance	2191-220-323	\$ 2,500.00	\$ 2,500.00
13-2025	Buckeye Power Systems- Generator Service	2191-220-323	\$ 1,000.00	\$ 1,000.00
14-2025	Municipal Emergency Services - SCBA testing/repair & Hurst t	2191-220-323	\$ 5,000.00	\$ 5,000.00
15-2025	Stryker LifePak/Lucas - Maintenance Contract 5 years 09/08/2	2191-220-323	\$ 4,503.60	\$ 4,503.60
16-2025	Fairfield County Utilities	2191-220-352	\$ 1,800.00	\$ 1,800.00
17-2025	Treasurer, State of Ohio (MARCS user fee)	2191-220-519	\$ 1,500.00	\$ 1,500.00
18-2025	Aladtec software (scheduling)	2191-220-519	\$ 3,200.00	\$ 3,200.00
19-2025	ESO software (EMS-Fire reporting)	2191-220-519	\$ 11,500.00	\$ 11,500.00
20-2025	MECC Dues	2191-220-519	\$ 7,500.00	\$ 7,500.00
21-2025	Pediatric Emergency Standards	2191-220-519	\$ 2,500.00	\$ 2,500.00
22-2025	Responsoft protocol software	2191-220-519	\$ 250.00	\$ 250.00
23-2025	Vinton County National Bank (Google Gsuites email addresses	2191-220-519	\$ 3,800.00	\$ 3,800.00
				\$ 494,405.95

Blanket Certificates
 Issued With
 2025 Annual Appropriation Resolution

BC Number		GENERAL FUND	Amount
01-2025	Insurance - Other (HRA)	1000-110-229	\$ 24,000.00
02-2025	Accounting & Legal Fees	1000-110-311	\$ 2,000.00
03-2025	Travel/expenses	1000-110-330	\$ 1,000.00
04-2025	Advertising	1000-110-345	\$ 1,500.00
05-2025	Office supplies	1000-110-410	\$ 1,500.00
06-2025	Other	1000-110-599	\$ 10,500.00
07-2025	Repairs	1000-120-323	\$ 5,000.00
08-2025	Utilities - Telephone	1000-120-341	\$ 2,600.00
09-2025	Utilities - Internet/Cable/Data	1000-120-356	\$ 1,200.00
10-2025	Operating supplies	1000-120-420	\$ 750.00
11-2025	Cemetery Maintenance	1000-410-599	\$ 2,000.00
12-2025	Machinery, Equipment, Furniture	1000-760-740	\$ 5,000.00
		MVL FUND	
13-2025	Operating supplies (stone/asphalt/salt/grits)	2011-330-420	\$ 25,000.00
		ROAD & BRIDGE FUND	
14-2025	Insurance - Other (HRA)	2031-330-229	\$ 19,500.00
15-2025	Repairs (building & equipment)	2031-330-323	\$ 15,000.00
16-2025	Utilities - Telephone	2031-330-341	\$ 500.00
17-2025	Contracted Services	2031-330-360	\$ 10,000.00
18-2025	Operating supplies (stone/asphalt/salt/grits)	2031-330-420	\$ 80,000.00
19-2025	Small Tools/Minor Equipment	2031-330-430	\$ 5,000.00
20-2025	Other	2031-330-599	\$ 6,000.00
		ZONING FUND	
21-2025	Utilities - Telephone	2181-130-341	\$ 480.00
22-2025	Other expenses	2181-130-599	\$ 3,400.00
		FIRE OPERATIONS FUND	
23-2025	Insurance - Other (HRA)	2191-220-229	\$ 76,600.00
24-2025	Training	2191-220-318	\$ 11,900.00
25-2025	Other Services (EMS Billing)	2191-220-319	\$ 15,000.00
26-2025	Garbage and Trash Removal	2191-220-322	\$ 1,800.00
27-2025	Repairs	2191-220-323	\$ 50,000.00
28-2025	Utilities - Telephone	2191-220-341	\$ 2,500.00
29-2025	Utilities - Internet/Cable/Data	2191-220-356	\$ 4,500.00
30-2025	Supplies - Office	2191-220-410	\$ 1,500.00
31-2025	Supplies - Operating	2191-220-420	\$ 60,000.00
32-2025	Small Tools/Minor Equipment	2191-220-430	\$ 8,000.00
33-2025	Supplies - Other (Uniforms)	2191-220-490	\$ 20,000.00
34-2025	Dues/fees/licenses	2191-220-519	\$ 5,750.00
35-2025	Other	2191-220-599	\$ 10,000.00
36-2025	Equipment - Tools/Gear	2191-760-740	\$ 25,000.00
37-2025	Capital Equipment - Motor Vehicles	2191-760-750	\$ 10,000.00
		PERMISSIVE MVL FUND	
38-2025	Operating supplies (salt/grits)	2231-330-420	\$ 23,000.00
			\$ 547,480.00

RECEIPT - PAYMENT REGISTER
PLEASANT TOWNSHIP, FAIRFIELD COUNTY

From 12/06/2024
To 12/19/2024

Warrant Number	Date	Type	Vendor/Payee	Amount
----- Receipts -----				
198-2024	12/07/2024	INT	53_INVEST	\$ 312.33
199-2024	12/09/2024	INT	53_INVEST	\$ 359.01
			Total Receipts:	<u>\$ 671.34</u>
----- Payments -----				
30412	12/06/2024	AW	RUSSELL'S LAWN CARE	\$ 2,400.00
30413	12/10/2024	AW	FIRE DEPARTMENT TRAINING NETWORK	\$ 300.00
1085-2024	12/11/2024	CH	UHC OH CHAMBER HEALTH BENEFIT PROGRAM	\$ 25,095.63
1086-2024	12/12/2024	CH	MEDMUTUAL LIFE	\$ 136.95
30414	12/19/2024	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	\$ 385.84
30415	12/19/2024	AW	SEAN T. FOWLER	\$ 120.00
30416	12/19/2024	AW	JASON R. MILLER	\$ 120.00
30417	12/19/2024	AW	RAYNA L. MOELLENDICK	\$ 120.00
30418	12/19/2024	AW	JAMES M. SNYDER	\$ 240.00
30419	12/19/2024	AW	MICHAEL F. PURCELL, II	\$ 120.00
30420	12/19/2024	AW	MICHAEL N. HUTTON	\$ 120.00
30421	12/19/2024	AW	VERIZON WIRELESS	\$ 34.96
30422	12/19/2024	AW	D. J. L. MATERIAL & SUPPLY, INC.	\$ 1,968.75
30423	12/19/2024	AW	GANNETT OHIO LOCALIQ	\$ 173.12
30424	12/19/2024	AW	RUMPKE	\$ 158.80
30425	12/19/2024	AW	ADVANCE AUTO PARTS	\$ 17.89
30426	12/19/2024	AW	B & C COMMUNICATIONS	\$ 150.00
30427	12/19/2024	AW	MUNICIPAL EMERGENCY SERVICES, INC.	\$ 4,659.09
30428	12/19/2024	AW	CENTRAL OHIO COMPOUNDING PHARMACY	\$ 799.75
30429	12/19/2024	AW	SOURCE ONE SUPPLY	\$ 669.37
30430	12/19/2024	AW	ATLANTIC EMERGENCY SOLUTIONS, INC.	\$ 735.00
30431	12/19/2024	AW	THE FIRE HOUSE	\$ 462.00
30432	12/19/2024	AW	FYDA FREIGHTLINER COLUMBUS, INC.	\$ 128,680.00
1127-2024	12/19/2024	EW	US TREASURY DEPT. (EFT)	\$ 8,000.77
1128-2024	12/19/2024	EW	EMPOWER TRUST COMPANY, LLC	\$ 310.00
1129-2024	12/19/2024	CH	CHARTER COMMUNICATIONS	\$ 239.95
1130-2024	12/19/2024	CH	VINTON COUNTY NATIONAL BANK	\$ 975.41
1131-2024	12/19/2024	EW	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$ 6,697.27
1132-2024	12/19/2024	EW	OHIO POLICE & FIRE PENSION FUND	\$ 29,805.78
1133-2024	12/19/2024	CH	BUREAU OF WORKER'S COMPENSATION	\$ 17,706.00
	12/19/2024	EP	PAYROLL	<u>\$ 42,004.68</u>
			Total Payments:	<u>\$ 273,407.01</u>

Receipt Type: INT - Interest, STD - Standard, MEMO - Memo Receipt, ADJ - Payment Adjustment

Payment Type: AW - Accounting Warrant, CH - Electronic Payment Advice, EP - Payroll EFT Voucher, EW - Withholding Voucher, WH - Withholding Warrant

**PLEASANT TOWNSHIP TRUSTEES
MEETING ATTENDANCE**

Date: December 19, 2024

Type Meeting: Regular

Name	Name
<i>Tim McGlone</i>	