

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
MARCH 6, 2025
5:30 PM

Page 1 of 3

The meeting was called to order at 5:30 PM by Trustee Fowler with Trustees Miller and Moellendick present.

Minutes from the February 20 meeting were approved as submitted.

Fiscal Officer Report – James Snyder

February bank reconciliation submitted.

Receipts of \$92,513.90 and payments of \$159,488.48 since the last meeting. All bills submitted were approved for payment.

A renewal for the Host Site Agreement for 2025 was received from Community Action and given to Trustees to sign and return.

Fiscal Officer reported receiving an error message stating “Problem encountered, please try again later” on two attempts to pay the telephone bill. The third attempt was successful and payment confirmation was received. Online bank information later showed three payments posted. Spectrum customer service said that a refund check would be issued for the two improperly charged payments. Feb. 21 invoice showed a credit balance for the two payments.

AT&T customers are reporting delays receiving their bill. FirstNet charges are due the 6th of the month. The local AT&T store was able to print the invoice and a check was mailed Feb. 28. The invoice was not received in the mail until March 1.

Public Comment:

Sheriff Sgt. Williams provided February call statistics and described how dispatch manages and prioritizes call handling.

Zoning Report – Zoning Inspector Joseph Boyer

Joseph Boyer was appointed Zoning Inspector February 23.

Zoning Inspector Boyer reported 6 permits for \$1,900 issued since the last meeting.

2840 Pleasant Way – Bus is being renovated as an RV and will be completed by May 1.

1245 Rainbow Drive – Water drainage into yard – Civil matter, Township has no authority.

North High Street lot split – Approved by RPC Feb 27.

2260 Carroll Eastern – Construction equipment must be moved or the parcel re-zoned for business.

Discussed outside boxes for permit applications and a lockbox for completed applications and payments. Also need for 3 copies, available online only, legal vs. letter size, telephone number and email address.

Fire Department Report – Chief Michael Hutton

Quinton Small has resigned his last day was 3/5/2025.

25-023 *Mr. Miller moved to accept Quinton Small's resignation effective March 5, 2025; seconded by Ms. Moellendick. Voting: Fowler - absent; Miller - yes; Moellendick – yes; Motion approved.*

Charles Williams will be 6-day starting March 1.

New Chief car is in. Need approval for graphics and lights. Outfitting for lights/siren by Parr is a 6 month wait. Redd Public Safety is \$500 less than Parr and can be done in 6 weeks.

25-024 *Ms. Moellendick moved to issue a Purchase Order for \$1,400.00 to Astrografx for graphics on the new Chief's car; Seconded by Mr. Miller. Voting: Fowler - absent; Miller - yes; Moellendick – yes; Motion approved.*

25-025 *Ms. Moellendick moved to issue a Purchase Order for \$10,177.00 to Redd Public Safety Equipment for Outfitting the Chief's car transfer of equipment from the station truck; Seconded by Mr. Miller. Voting: Fowler - absent; Miller - yes; Moellendick – yes; Motion approved.*

Chief requested approval for moving the radio from the station truck to the Chief's car and adding the old Kenwood radio to MARCS and installing in the station truck. Programming and activation of the Kenwood radio will be \$540 by Vasu Communications; verbally approved by Trustees.

ODNR Grant for refurbishing the Grass Truck skid mounted pump is on hold due to Federal freeze on funding.

EMS training grant for \$1,350.00 has been approved.

State EMS audited the Training and Equipment Grant from last year; audit passed with no findings.

Govdeals update – Radios sold. Bids on the safety trailer did not meet the reserve. The Brandy Station Volunteer Fire Department in Culpeper County Virginia offered \$3,000.

25-026 *Ms. Moellendick moved to approve the sale of the fire department safety trailer to the Brandy Station Volunteer Fire Department for \$3,000.00; Seconded by Mr. Miller. Voting: Fowler - absent; Miller - yes; Moellendick – yes; Motion approved.*

State-wide open burning ban is in effect between 6:00 AM and 6:00 PM for March, April and May.

M-571 received preventive maintenance. ER-571 needs the front intake and pump priming system repaired. Atlantic Emergency Solutions has estimated \$5,307.28 for the repairs (\$1,121.12 for the front intake and \$4,186.16 for the air primer).

25-027 *Ms. Moellendick moved to issue a Purchase Order for \$6,000.00 to Atlantic Emergency Solutions for repair of ER-571 front intake and pump air primer; Seconded by Mr. Miller. Voting: Fowler - absent; Miller - yes; Moellendick – yes; Motion approved.*

There was discussion on reasons why the Township should remain limited to 50 employees. There are several related and conflicting insurance issues when an employer is considered large (50 or more employees, the Affordable Care Act, total employees, full-time employees, full-time equivalent employees and employees averaging more than 30 hours/week or 130 hours/month. Remaining a small employer greatly reduces the complications.

Road Department Report – Road Superintendent Jason Boyer

Street broom needs brushes replaced. Parts Resources has brushes in stock for \$663. Southeaster has not responded to a request for quote. Trustees verbally approved purchasing from Parts Resources.

Jason is researching software for managing culvert and sign assets. He has received a quote from Novo Solutions of \$8,495 for the first year including \$3,300 in initial setup. He is not proposing this, just looking at what is available. There was discussion if the Township contract with the County Engineer for remote access to their system to manage signs and culverts.

Trimming trees and brush.

Discussed the 2025 road repair work. Roads in the Wacker addition need work. Discussed how much asphalt paving to do versus chip seal and micro-seal.


Trustee Reports

Sean Fowler: Reply from Amy regarding Prosecutor's response. Response from Eileen about the impending letter from the Prosecutors office.

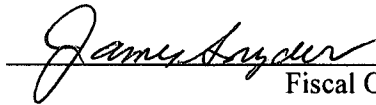
Jason Miller: Purchase of a locking mailbox for completed zoning applications to be dropped off. Mounting a regular mailbox and a locking mailbox to the township building for zoning applications and completed applications. Sign to go above the mailboxes explaining what they are to be used for.

Rayna Moellendick: Fairfield Union is going to the State Tournament on Saturday. The caravan will be traveling Coonpath to US 33 and the Fire Department will be out the cheer them on.

Ms. Moellendick moved to adjourn; seconded by Mr. Miller. Meeting adjourned at 7:03 PM



Chairman



Fiscal Officer

RECEIPT - PAYMENT REGISTER
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY
 From 02/21/2024
 To 03/06/2025

Warrant Number	Date	Type	Vendor/Payee	Amount
Receipts				
25-2025	02/21/2025	STD	South Central Power Company Foundation	\$ 8,370.00
26-2025	02/21/2025	STD	ZONING	\$ 350.00
27-2025	02/21/2025	STD	Pleasantville Village	\$ 2,000.00
28-2025	02/26/2025	STD	FAIRFIELD COUNTY AUDITOR	\$ 21,996.55
29-2025	02/28/2025	STD	COMMUNITY ROOM RENTAL - STRIPE	\$ 2,084.35
30-2025	02/28/2025	VOID	53_INVEST	
31-2025	02/28/2025	VOID	53_INVEST	
32-2025	02/28/2025	STD	Commerce Department - MARCS Grant	\$ 1,500.00
33-2025	02/28/2025	INT	53_INVEST	\$ 759.45
34-2025	02/28/2025	INT	53_INVEST	\$ 339.73
35-2025	02/28/2025	INT	STAR Ohio	\$ 24,021.70
36-2025	02/28/2025	MEMO	MEDICOUNT MANAGEMENT, INC. (Jan. EMS receipts)	\$ 668.57
36-2025	02/28/2025	CHARGE	MEDICOUNT MANAGEMENT, INC. (Jan. EMS billing fee)	\$ (668.57)
37-2025	02/28/2025	STD	EMS Billing	\$ 17,206.96
38-2025	02/28/2025	INT	PRIMARY	\$ 82.04
39-2025	02/28/2025	INT	53_INVEST	\$ 33.20
40-2025	03/06/2025	STD	CHARTER COMMUNICATIONS	\$ 13,769.72
41-2025	02/28/2025	STD	Vinton County National Bank	\$ 0.20
			Total Receipts:	\$ 92,513.90
Payments				
172-2025	02/21/2025	NEG ADJ	CHARTER COMMUNICATIONS	\$ (0.01)
217-2025	02/24/2025	CH	WEX BANK	\$ 2,322.05
30497	02/26/2025	AW	BYERS CHEVROLET, LLC	\$ 53,242.00
30496	02/27/2025	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	\$ 385.84
215-2025	02/27/2025	EW	US TREASURY DEPT. (EFT)	\$ 8,828.23
216-2025	02/27/2025	EW	EMPOWER TRUST COMPANY, LLC	\$ 310.00
218-2025	02/27/2025	EW	TREASURER, STATE OF OHIO	\$ 2,794.71
219-2025	02/27/2025	EW	SCHOOL DISTRICT INCOME TAX	\$ 1,262.16
220-2025	02/27/2025	EW	CITY OF LANCASTER INCOME TAX	\$ 453.59
221-2025	02/27/2025	CH	SOUTH CENTRAL POWER CO.	\$ 1,756.85
	02/27/2025	EP	PAYROLL	\$ 42,653.50
30498	02/28/2025	AW	AT&T MOBILITY	\$ 288.75
222-2025	02/28/2025	CH	MED-I-BANK, INC.	\$ 5,440.24
223-2025	03/03/2025	CH	MEDMUTUAL LIFE	\$ 123.75
224-2025	03/03/2025	CH	ANTHEM SOCA CHAMBER BENEFIT PLAN	\$ 23,991.61
225-2025	03/05/2025	CH	DELTA DENTAL	\$ 1,042.89
30499	03/06/2025	AW	VISION SERVICE PLAN	\$ 321.60
30500	03/06/2025	AW	MENARDS, INC.	\$ 786.73
30501	03/06/2025	AW	ALL HYDRAULICS LLC	\$ 321.67
30502	03/06/2025	AW	HERSH PACKING & RUBBER CO.	\$ 411.59
30503	03/06/2025	AW	ATLANTIC EMERGENCY SOLUTIONS, INC.	\$ 513.65
30504	03/06/2025	AW	MEDICOUNT MANAGEMENT, INC.	\$ 1,125.11
30505	03/06/2025	AW	BREATHING AIR SYSTEMS DIVISION	\$ 847.20
30506	03/06/2025	AW	MIDWEST TOWING & RECOVERY LLC	\$ 1,982.49
30507	03/06/2025	AW	BOUND TREE MEDICAL, LLC	\$ 401.33
30508	03/06/2025	AW	SOURCE ONE SUPPLY	\$ 289.10
30509	03/06/2025	AW	STRYKER MEDICAL	\$ 876.92
30510	03/06/2025	AW	FAIRFIELD COUNTY FIREFIGHTERS ASSN.	\$ 100.00
30511	03/06/2025	AW	REFRESHING TOUCH PAINTING, INC.	\$ 3,835.00
226-2025	03/06/2025	CH	NAPA AUTO PARTS	\$ 125.83
227-2025	03/06/2025	CH	LANCASTER UTILITIES COLLECTION OFFICE	\$ 2,374.16
228-2025	03/06/2025	CH	CHARTER COMMUNICATIONS	\$ 279.94
			Total Payments:	\$ 159,488.48

Receipt Type: INT - Interest, STD - Standard, MEMO - Memo Receipt, ADJ - Payment Adjustment

Payment Type: AW - Accounting Warrant, CH - Electronic Payment Advice, EP - Payroll EFT Voucher, EW - Withholding Voucher, WH - Withholding Warrant

PLEASANT TOWNSHIP TRUSTEES MEETING ATTENDANCE

Date: March 6, 2025

Type Meeting: Regular

Name	Name
