

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
APRIL 3, 2025  
5:30 PM

Page 1 of 3

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The meeting was called to order at 5:30 PM by Trustee Fowler with all Trustees present.

Minutes from the March 20 meeting were approved as submitted.

**Fiscal Officer Report – James Snyder**

March bank reconciliation was submitted.

Receipts of \$166,087.01 and payments of \$106,881.02 since the last meeting. All bills submitted were approved for payment.

Notice was received on March 20 that the E9-1-1 Final Plan was updated and all municipal and township governments covered by the E9-1-1 Final Plan must vote to approve or disapprove the plan by resolution within 60 days of receiving it.

25-034 *Mr. Miller moved to approve the Fairfield County E9-1-1 Final Plan; Seconded by Mr. Fowler. Voting: Fowler - yes; Miller - yes; Moellendick – yes; Motion approved.*

Fiscal Officer requested a Then & Now Purchase Order for \$3,050 for Sedgwick OBWC managed claims group renewal.

25-035 *Mr. Miller moved to issue a Then & Now Purchase Order for \$3,050.00 to Sedgwick for renewal of participation in the Group Rating Program for 2025-2026; Seconded by Ms. Moellendick. Voting: Fowler - yes; Miller - yes; Moellendick – yes; Motion approved.*

Specifications and estimates are needed to advertise for bids the 2025 Road Paving Program and Bulk Stone. Under new law effective April 3, the notice for bids can be published on the Township web site and does not have to be in the newspaper.

An existing Blanket Certificate (17-2025) for Contracted Services can be used for the Stringtown tree removal work.

Invoice has been received for the inflatable fire training house. With shipping, the final invoice is \$10,970. The \$270 additional shipping cost can be paid using Blanket Certificate 37-2025 and payment must be made before they will ship the item. Fiscal Officer requests approval to pay invoice 11918 for \$10,970 using PO 26-2025 and BC-37-2025.

25-036 *Ms. Moellendick moved to approve paying invoice 11918 for \$10,970 to All Star Inflatables for the inflatable fire training house; Seconded by Mr. Miller. Voting: Fowler - yes; Miller - yes; Moellendick – yes; Motion approved.*

OTA has prepared a HB-315 Implementation Guide for law changes affecting Townships.

ODOT 2025-2026 salt requirements are due May 2. Requirements will be discussed for approval at the April 17 meeting.

**Public Comment:**

Sheriff Sgt. Williams distributed March activity statistics. They will be watching the property south of the station.

Tim Malone commented that Nathan Weisenstein was very helpful in assisting with cleanup of a downed tree at Mud House and Graham.

**Fire Department Report – Chief Michael Hutton**

The State Fire Marshal Equipment Grant was rejected as funding ran out before getting to the Department's request.

Remodeling of the firehouse was discussed. Chief had separate quotes for the kitchen remodel (Tony Redd \$31,661), painting (Brian Armstrong \$8,500) and flooring (Tottens \$14,118) that totaled

\$54,279 and one combined quote (DBA Builders) for \$75,000. Trustees approved the kitchen remodel and asked for additional quotes for painting and flooring.

25-037 *Mr. Fowler moved to issue a Purchase Order for \$31,661.00 to Tony Redd Construction for cabinet/counter remodeling of the Fire Station kitchen-per his quote; Seconded by Ms. Moellendick. Voting: Fowler - yes; Miller - yes; Moellendick – yes; Motion approved.*

Pleasantville will not hold an Easter Egg Hunt this year. They will have an Easter breakfast instead on April 5 from 10-12.

There may be an opportunity to conduct a live fire training at a house around US 22 and Lake Road. Live flash over training will be conducted behind the station on April 19.

Repairs were completed on R-571 and it is back in service.

E-572 (E-One) is out of service with fuel injector problems. New injectors should be received next week.

Two contractors have looked at the crack in the truck bay. Their opinion is that a repair would involve cutting out the cracked area and a repair would not look good and may create other problems. They recommend waiting to see if the cracking gets worse. It may be 10 years before it becomes serious enough to warrant repair.

Hunter Gray has passed his medic exam.

25-038 *Mr. Miller moved to approve changing the pay rate of Hunter Gray from Basic to Medic effective with the pay period beginning April 6; Seconded by Ms. Moellendick. Voting: Fowler - yes; Miller - yes; Moellendick – yes; Motion approved.*

The previously approved Insight training has been cancelled due to a cost increase by the contractor. Fire inspection of new businesses at Rainbow/SR 37 and the previous Pacers/Mug Shots in Pleasantville were discussed.

#### **Zoning Report – Zoning Inspector Joseph Boyer**

Zoning Inspector Boyer reported 3 permits for \$900.00 issued since the last meeting.

Ochs lot splits will need a meeting with Regional Planning.

Ms. Moellendick asked if a permit had been issued for new accessory building she noticed at 5312 Cincinnati Zanesville Road.

There has been correspondence regarding the new cell tower on the Kraft property on SR 188. Trustees said that there have been no code changes since earlier discussions that would change anything and, unfortunately, there is nothing that the Township can do about the tower location.

The County has moved to an on-line processing of lot splits.

Mr. Fowler commented on Lancaster being exempt from a permit fee for an accessory building at Maple Grove Cemetery.

#### **Road Department Report – Road Superintendent Jason Boyer**

Weight Restrictions - weight limit signs have been removed and the county has been notified.

Old Millersport Rd. Emergency Culvert Replacement – County Engineer officials met on-site Monday and are working to develop a plan and cost for repairs.

Fire Inspection Violations - Fire cabinets are needed in the shop and lower barn, containment is needed for oil drums and bollards are needed at the lower barn doors to protect the diesel fuel tank.

A Telehandler with man basket would be best for use in tree trimming and at the fire station. Mr. Miller will coordinate with BWC if this qualifies for a grant.

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The Road Superintendent has reviewed Asset Management software quotes from Mastermind and Nova Solutions. The County Engineer has Mastermind but is changing to Nova due to issues with support. The annual cost of about \$5,000 is similar for both and Novo Solutions has a \$3,300 one-time setup and training fee the first year. Novo also supports use of an iPad to input data from the field. Due to the support issues the County has with Mastermind, his preference is for Novo Solutions.

25-039 *Mr. Fowler moved to a) reallocate \$9,000 in the Road & Bridge Fund from Other to Dues/Fees (\$8,600) and Internet/Data (\$400) and b) issue a Purchase Order for \$8,495.00 to Novo Solutions for Operations Management software per their Proposal 27016-737 of February 26, 2025; Seconded by Ms. Moellendick. Voting: Fowler - yes; Miller - yes; Moellendick - yes; Motion approved.*

Superintendent will work with the County on updating micro-seal, chip seal and asphalt specifications for bidding.

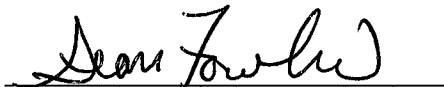
**Trustee Reports**

Sean Fowler: Consider one meeting in July due to first Thursday being July 3.

Jason Miller: Pleasantville tornado siren is at B&C for a repair estimate and would be available to the Township for the cost of repairs.

Rayna Moellendick: Reviewing Community Action Host Site renewal, discussing increasing compensation and signage. Has not been signed yet.

Ms. Moellendick moved to adjourn; seconded by Mr. Miller. Meeting adjourned at 7:25 PM

  
\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
Fiscal Officer

**BOARD OF TRUSTEES**

**PLEASANT TOWNSHIP, Fairfield County, Ohio**

The Board of Trustees (the "Board") of Pleasant Township, Fairfield County, Ohio (the "Township") met in regular session on Thursday, April 3, 2025 at the office of the Trustees with the following members present: Trustees Sean Fowler, Jason Miller and Rayna Moellendick,

**RESOLUTION # 25-034**

**RESOLUTION TO APPROVE THE FAIRFIELD COUNTY E-9-1-1 FINAL PLAN**

**WHEREAS**, the Fairfield County 9-1-1 Program Review Committee organized according to Section 128.06 of the Ohio Revised Code. Has approved a new E9-1-1 Final Plan for Fairfield County; and

**WHEREAS**, the plan has evolved over time to incorporate advancements in technology, such as Enhanced 9-1-1 (E911) services, and to address the needs of the community through collaboration with municipal, township, and public safety agencies; and

**WHEREAS**, by integrating modern features like Automatic Number Identification (ANI) and Automatic Location Information (ALI), the 9-1-1 system accelerates emergency response times and ensures accurate routing of calls to the appropriate Public Safety Answering Points (PSAPs); and

**WHEREAS**, a resolution to approve the plan by each legislative authority of each municipal corporation in the county and of each township whose territory is proposed to be included in a countywide 9-1-1 system is required by Section 128.08 of the Ohio Revised Code.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF PLEASANT TOWNSHIP, FAIRFIELD COUNTY, OHIO, THAT**

In accordance with ORC 128.08, the Board of Trustees approves the Fairfield County E9-1-1 Final Plan.

The above Resolution was motioned by Trustee Miller, seconded by Trustee Fowler.

After discussion, a roll call vote was taken and the vote results were as follows:

Sean Fowler, yes.  
Trustee Sean Fowler

JM, yes.  
Trustee Jason Miller

Rayna Moellendick, yes.  
Trustee Rayna Moellendick

Adopted April 3, 2025.

This Resolution represents a complete and accurate statement as to the actions taken by the Pleasant Township Board of Trustees.

Attest: James M. Snyder  
James M. Snyder, Fiscal Officer

4/3/2025  
Date

RECEIPT - PAYMENT REGISTER  
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY  
 From 03/21/2024  
 To 04/03/2025

Warrant Number	Date	Type	Vendor/Payee	Amount
<b>----- Receipts -----</b>				
49-2025	03/21/2025	STD	ZONING	\$ 1,750.00
50-2025	03/24/2025	STD	OHIO DIVISION OF LIQUOR CONTROL	\$ 784.35
51-2025	03/26/2025	STD	Department of Public Safety	\$ 1,350.00
52-2025	03/28/2025	STD	COMMUNITY ROOM RENTAL - STRIPE	\$ 1,987.55
53-2025	03/28/2025	INT	53_INVEST	\$ 306.85
54-2025	03/31/2025	INT	53_INVEST	\$ 840.82
55-2025	03/28/2025	MEMO	MEDICOUNT MANAGEMENT, INC.	\$ 601.63
55-2025	03/28/2025	CHARGE	MEDICOUNT MANAGEMENT, INC. (Feb. EMS billing fee)	\$ (601.63)
56-2025	03/31/2025	STD	FAIRFIELD COUNTY AUDITOR	\$ 21,048.36
57-2025	03/31/2025	STD	AIR EVAC LIFETEAM	\$ 2,000.00
58-2025	03/31/2025	INT	STAR Ohio	\$ 28,965.24
59-2025	03/31/2025	INT	53_INVEST	\$ 43.05
60-2025	03/31/2025	INT	PRIMARY	\$ 89.67
61-2025	03/31/2025	STD	EMS Billing	\$ 2,964.79
62-2025	04/02/2025	MEMO	Ohio Department of Taxation (1st half Allocation)	\$ 104,486.61
62-2025	04/02/2025	CHARGE	Ohio Department of Taxation (1st half Allocation fees)	\$ (530.28)
			Total Receipts:	<u>\$ 166,087.01</u>
<b>----- Payments -----</b>				
30524	03/27/2025	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	\$ 385.84
314-2025	03/27/2025	EW	US TREASURY DEPT. (EFT)	\$ 7,860.42
315-2025	03/27/2025	EW	EMPOWER TRUST COMPANY, LLC	\$ 310.00
316-2025	03/27/2025	EW	IAFF LOCAL 4673	\$ 480.00
317-2025	03/27/2025	CH	WEX BANK	\$ 2,361.29
318-2025	03/27/2025	CH	SOUTH CENTRAL POWER CO.	\$ 1,321.85
	03/27/2025	EP	PAYROLL	\$ 40,654.00
319-2025	03/28/2025	EW	IAFF LOCAL 4673	\$ 480.00
320-2025	03/28/2025	EW	TREASURER, STATE OF OHIO	\$ 2,614.42
321-2025	03/28/2025	EW	SCHOOL DISTRICT INCOME TAX	\$ 1,237.95
322-2025	03/28/2025	EW	CITY OF LANCASTER INCOME TAX	\$ 381.41
323-2025	03/31/2025	CH	MED-I-BANK, INC.	\$ 14,893.44
30525	04/03/2025	AW	SEAN T. FOWLER	\$ 120.00
30526	04/03/2025	AW	JASON R. MILLER	\$ 120.00
30527	04/03/2025	AW	RAYNA L. MOELLENDICK	\$ 120.00
30528	04/03/2025	AW	JAMES M. SNYDER	\$ 240.00
30529	04/03/2025	AW	MICHAEL N. HUTTON	\$ 269.45
30530	04/03/2025	AW	JOSEPH B. BOYER	\$ 48.40
30531	04/03/2025	AW	VISION SERVICE PLAN	\$ 321.60
30532	04/03/2025	AW	MENARDS, INC.	\$ 438.55
30533	04/03/2025	AW	PERSONNEL CONCEPTS	\$ 27.90
30534	04/03/2025	AW	HERSH PACKING & RUBBER CO.	\$ 458.36
30535	04/03/2025	AW	FYDA FREIGHTLINER COLUMBUS, INC.	\$ 394.86
30536	04/03/2025	AW	BOB-BOYD AUTO FAMILY	\$ 90.68
30537	04/03/2025	AW	MEDICOUNT MANAGEMENT, INC.	\$ 191.82
30538	04/03/2025	AW	FAIRFIELD COUNTY UTILITIES	\$ 331.47
30539	04/03/2025	AW	OTARMA SERVICE CENTER	\$ 355.00
30540	04/03/2025	AW	SOURCE ONE SUPPLY	\$ 165.96
30541	04/03/2025	AW	BOUND TREE MEDICAL, LLC	\$ 4,771.01
30542	04/03/2025	AW	FIRE SAFETY SERVICES, INC.	\$ 1,045.00
30543	04/03/2025	AW	WELLS PEST CONTROL	\$ 68.00
324-2025	04/03/2025	CH	ANTHEM SOCA CHAMBER BENEFIT PLAN	\$ 23,991.61
325-2025	04/03/2025	CH	MEDMUTUAL LIFE	\$ 123.75
326-2025	04/03/2025	CH	NAPA AUTO PARTS	\$ 206.98
			Total Payments:	<u>\$ 106,881.02</u>

Receipt Type: INT - Interest, STD - Standard, MEMO - Memo Receipt, ADJ - Payment Adjustment

Payment Type: AW - Accounting Warrant, CH - Electronic Payment Advice, EP - Payroll EFT Voucher, EW - Withholding Voucher, WH - Withholding Warrant

PLEASANT TOWNSHIP TRUSTEES  
MEETING ATTENDANCE

Date: April 3, 2025

Type Meeting: Regular

Name	Name
<i>Tim Malone</i>	