

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
APRIL 17, 2025  
5:30 PM

Page 1 of 3

The meeting was called to order at 5:30 PM by Trustee Fowler with all Trustees present.  
Minutes from the April 3 meeting were approved as submitted.

**Fiscal Officer Report – James Snyder**

Receipts of \$1,593.72 and payments of \$110,315.71 since the last meeting. All bills submitted were approved for payment.

SLFRF Covid report is due by April 30.

ODOT 2025-2026 salt requirements are due May 2. Trustees discussed salt requirements for the 2025-2026 winter and the unused amount remaining on the current contract.

24-040 *Mr. Fowler moved to request authority to participate in the ODOT 018-26 contract for 2025-2026 road salt with a requirement of 300 tons; seconded by Ms. Moellendick.  
Voting: Fowler - yes; Miller - yes; Moellendick - yes. Motion passed.*

**Public Comment:**

Sheriff Sgt. Williams gave Trustees a copy of an emailed letter from Sheriff Lape regarding updating contact information and implementation of a cell phone text notification system for snow emergencies, hazardous road conditions or major road obstructions. None of the Trustees had received the email.

**Fire Department Report – Chief Michael Hutton**

Chief attended the county mayors meeting at Pleasantville and gave Trustees a copy of the EMA procedures.

Chief obtained additional quotes for painting and flooring. Trustees reviewed the quotes and chose to go with Variety Floors of Carroll and Brian Armstrong painting.

25-041 *Mr. Miller moved to issue a Purchase Order for \$8,500.00 to Brian Armstrong Enterprises Inc. for painting of the Fire Station kitchen, pantry and halls per his quote of Feb 7 2025; Seconded by Mr. Fowler. Voting: Fowler - yes; Miller - yes; Moellendick – yes; Motion approved.*

25-042 *Ms. Moellendick moved to issue a Purchase Order for \$13,589.61 to Variety Floors of Carroll, Inc. for flooring of the Fire Station kitchen, laundry, pantry, dining, office and corridor areas-per their proposal 20890 of Apr 10 2025; Seconded by Mr. Fowler.  
Voting: Fowler - yes; Miller - yes; Moellendick – yes; Motion approved.*

Cole Schmucker submitted his resignation.

25-043 *Mr. Miller to accept Cole Schmucker's resignation from the Fire Department effective immediately; seconded by Mr. Fowler. Voting: Fowler - yes; Miller - absent; Moellendick – yes; Motion approved.*

Inflatable update – still on the dock. Company discovered during testing the inflating device was not acting correctly and are waiting on receipt of a replacement.

A quote was received from MES for SCBA air bottles.

25-044 *Mr. Miller moved to issue a Purchase Order for \$19,000.00 to MES Service Company for 13 30 minute and 1 60 minute SCBA cylinders (\$18,658.00) and shipping allowance (\$342.00) per their quote QT1926060 of Apr 11 2025; Seconded by Mr. Fowler. Voting: Fowler - yes; Miller - yes; Moellendick – yes; Motion approved.*

The school bus training video is scheduled to be shot May 30.

E-One update – injector repairs and PM have been completed and it is back in service.

Grass truck update – motor and pump have been received and Midwest plans to work on it next week.

**Zoning Report – Zoning Inspector Joseph Boyer**

Zoning Inspector Boyer reported 8 permits for \$2,450 issued since the last meeting.

2840 Pleasant Way school bus conversion to RV – work to be completed by May 31. Resident appeared before the meeting and discussed the situation with Trustees.

2626 Elder Road – Ms. Moellendick said to be aware that there is a large excavation for an unknown project.

The Competti variance hearing will be conducted at 6:00 PM on Tuesday, April 29. Notice has been posted on the Township web site. Mr. Fowler received referrals for two court stenographers and neither is available for the April 29 variance hearing. He did find a transcribing recorder available for \$65 and Trustees verbally approved purchasing it. Information will be forwarder to the Fiscal Officer.

Mr. Miller said that he met with Regional Planning and they are working on language for short term rentals and solar. They expect to have a draft available by about May 1.

**Road Department Report – Road Superintendent Jason Boyer**

Road salt requirements for 2025-2026 have been addressed.

Trees on Stringtown Rd. have been removed by Arbor Barber.

Quotes were received for removing more trees, 1-on Ridge Rd and 2 on Carroll Eastern Rd. Mid-Ohio was \$1,350 and Arbor Barber was \$1,300.

*25-045 Mr. Miller moved to accept the Arbor Barber quote of \$1,300 to remove 3 trees on Ridge Road and Carroll Eastern Road; Seconded by Ms. Moellendick. Voting: Fowler - yes; Miller - yes; Moellendick – yes; Motion approved.*

No news from the County Engineer on the Old Millersport Rd. culvert.

Calandra Industrial Supply provided a quote of \$2678.73 for two hazardous material storage cabinets.

*25-046 Ms. Moellendick moved to issue a Purchase Order for \$2,678.73 to Calandra Industrial Supply for 2 hazardous material cabinets per their quote S02143 of Apr 16 2025; Seconded by Mr. Miller. Voting: Fowler - yes; Miller - yes; Moellendick – yes; Motion approved.*

The 2025 road maintenance program was discussed. Superintendent provided estimated cost for chip seal, asphalt and micro/cape seal. A list of the roads to be included, the work to be done and the estimated cost needs to be put together and material/work specifications need to be updated. Bid notice can be published on the Township web site.

A tele-conference was held with Novo Solutions.

There is an antique road grader in the barn. Superintendent asked what Trustees wanted to do with it. Trustees said to scrap it.

Starting April 21, the road crew will go back to a 7:00 AM – 3:00 PM schedule.

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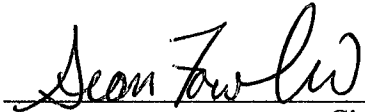
**Trustee Reports**

Sean Fowler:

Jason Miller:

Rayna Moellendick: Tschopp cemetery has been mowed. In the event a lot deed is not available, a letter from relatives will suffice.

Mr. Fowler moved to adjourn; seconded by Mr. Miller. Meeting adjourned at 6:44 PM

  
Chairman

  
Fiscal Officer

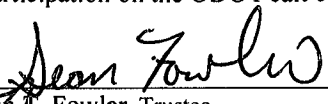
**Resolution 25-040**

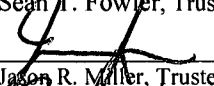
**RESOLUTION AUTHORIZING PARTICIPATION  
IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2025**

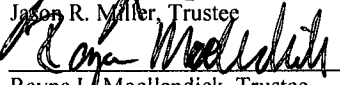
**WHEREAS**, the Board of Trustees of Pleasant Township, Fairfield County (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:


- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the road salt contract; and
- d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 85% of its electronically **submitted** salt quantities from its awarded salt supplier during the contract's effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, May 2 by 5:00 p.m. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

**NOW, THEREFORE**, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

 (Authorized Signature) 4/17/2025 Approval Date  
Sean T. Fowler, Trustee

 (Authorized Signature) 4/17/2025 Approval Date  
Jason R. Miller, Trustee

 (Authorized Signature) 4/17/2025 Approval Date  
Rayna L. Moellendick, Trustee

 (Authorized Signature) 4/17/2025 Approval Date  
James M. Snyder, Fiscal Officer

Motion by: Mr Fowler Seconded by: Ms Moellendick

That the resolution be adopted was carried by the following vote:

YEAS: 3 NAYS: 0

RECEIPT - PAYMENT REGISTER  
PLEASANT TOWNSHIP, FAIRFIELD COUNTY.

From 04/04/2024  
To 04/17/2025

| Warrant Number              | Date       | Type    | Vendor/Payee                                | Amount               |
|-----------------------------|------------|---------|---------------------------------------------|----------------------|
| <b>----- Receipts -----</b> |            |         |                                             |                      |
| 63-2025                     | 04/04/2025 | STD     | ZONING                                      | \$ 900.00            |
| 64-2025                     | 03/31/2025 | INT     | 53_INVEST                                   | \$ 322.74            |
| 65-2025                     | 03/31/2025 | INT     | 53_INVEST                                   | \$ 370.98            |
|                             |            |         | Total Receipts:                             | <u>\$ 1,593.72</u>   |
| <b>----- Payments -----</b> |            |         |                                             |                      |
| 30544                       | 04/04/2025 | AW      | NICHOLAS M. BOCZEK                          | \$ 2,600.00          |
| 327-2025                    | 04/04/2025 | CH      | LANCASTER UTILITIES COLLECTION OFFICE       | \$ 2,029.16          |
| 30529                       | 04/05/2025 | NEG ADJ | MICHAEL N. HUTTON                           | \$ (149.45)          |
| 362-2025                    | 04/07/2025 | CH      | AT&T MOBILITY                               | \$ 300.67            |
| 363-2025                    | 04/07/2025 | CH      | ALL STAR INFLATABLES, INC.                  | \$ 10,970.00         |
| 364-2025                    | 04/07/2025 | CH      | DELTA DENTAL                                | \$ 1,098.15          |
| 30545                       | 04/10/2025 | WH      | OHIO CHILD SUPPORT PAYMENT CENTRAL          | \$ 385.84            |
| 30546                       | 04/10/2025 | SW      | Skipped Warrants 30546 to 30546 Series 1    | \$ -                 |
| 30547                       | 04/10/2025 | AW      | LANCASTER SPORTING GOODS                    | \$ 238.00            |
| 360-2025                    | 04/10/2025 | EW      | US TREASURY DEPT. (EFT)                     | \$ 6,758.81          |
| 361-2025                    | 04/10/2025 | EW      | EMPOWER TRUST COMPANY, LLC                  | \$ 310.00            |
| 365-2025                    | 04/10/2025 | CH      | TAYLOR RENTAL                               | \$ 464.76            |
|                             | 04/10/2025 | EP      | PAYROLL                                     | \$ 32,320.37         |
| 30548                       | 04/11/2025 | AW      | ROBERT HUBER                                | \$ 18,430.59         |
| 30549                       | 04/17/2025 | AW      | FREEMAN MATHIS & GARY LLP                   | \$ 78.94             |
| 30550                       | 04/17/2025 | AW      | SEDGWICK CLAIMS MANAGEMENT SERVICES, INC\$. | \$ 3,050.00          |
| 30551                       | 04/17/2025 | AW      | PRECISION OVERHEAD DOOR, INC.               | \$ 294.00            |
| 30552                       | 04/17/2025 | AW      | VERIZON WIRELESS                            | \$ 34.99             |
| 30553                       | 04/17/2025 | AW      | ARBOR BARBER TREE CARE LLC                  | \$ 2,000.00          |
| 30554                       | 04/17/2025 | AW      | RUMPKE                                      | \$ 135.10            |
| 30555                       | 04/17/2025 | AW      | QUILL CORPORATION                           | \$ 60.76             |
| 30556                       | 04/17/2025 | AW      | CENTRAL OHIO COMPOUNDING PHARMACY           | \$ 112.50            |
| 30557                       | 04/17/2025 | AW      | ATLANTIC EMERGENCY SOLUTIONS, INC.          | \$ 930.00            |
| 30558                       | 04/17/2025 | AW      | NORTH END PRESS                             | \$ 155.30            |
| 30559                       | 04/17/2025 | AW      | TRACTOR SUPPLY CREDIT PLAN                  | \$ 70.98             |
| 30560                       | 04/17/2025 | AW      | THE FIRE HOUSE                              | \$ 1,071.50          |
| 30561                       | 04/17/2025 | AW      | WALKER'S SHOE CENTER                        | \$ 140.00            |
| 30562                       | 04/17/2025 | AW      | NIPST                                       | \$ 30.00             |
| 30563                       | 04/17/2025 | AW      | ALL AMERICAN FIRE EQUIPMENT, INC.           | \$ 550.90            |
| 366-2025                    | 04/17/2025 | CH      | VINTON COUNTY NATIONAL BANK                 | \$ 874.73            |
| 367-2025                    | 04/17/2025 | CH      | CHARTER COMMUNICATIONS                      | \$ 100.01            |
| 368-2025                    | 04/17/2025 | EW      | OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM     | \$ 5,342.44          |
| 369-2025                    | 04/17/2025 | EW      | OHIO POLICE & FIRE PENSION FUND             | \$ 19,526.66         |
|                             |            |         | Total Payments:                             | <u>\$ 110,315.71</u> |

Receipt Type: INT - Interest, STD - Standard, MEMO - Memo Receipt, ADJ - Payment Adjustment

Payment Type: AW - Accounting Warrant, CH - Electronic Payment Advice, EP - Payroll EFT Voucher, EW - Withholding Voucher, WH - Withholding Warrant

PLEASANT TOWNSHIP TRUSTEES  
MEETING ATTENDANCE

Date: April 17, 2025

Type Meeting: Regular

| Name                 | Name |
|----------------------|------|
| <i>PETE WILLIAMS</i> |      |
| <i>DONNA HUBNER</i>  |      |
| <i>TIM MALONE</i>    |      |
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