

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
DECEMBER 18, 2025
5:30 PM

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The meeting was called to order at 5:30 PM by Trustee Fowler with all Trustees present.

Minutes from the December 4 meeting were approved as submitted.

Fiscal Officer Report – James Snyder

Receipts of \$1,171.34 and payments of \$124,996.93 since the last meeting. All bills submitted were approved for payment.

Air Evac site lease expires June 30.

Fairfield County OTA December meeting is at 6:00 PM at the Stoutsville fire station.

Public Comment:

Sgt. Williams had no new activity to report. Jason Boyer related that he had called about 10:45 AM on December 12 regarding an abandoned car in the road right-of-way on Stringtown Road. The car was barely off the road, had no plates, was blocking a driveway and presented a hazard when plowing snow. He said the deputy he talked to was of no help. Sgt. Williams made a note and said he would investigate. There was discussion about what the Sheriff can or should do in such a situation.

Fire Department Report – Chief Michael Hutton

Hunter Gray has resigned effective 12/22/2025. Brennan Dick has resigned effective 12/30/2025.

25-117 *Mr. Fowler moved to accept the resignations of part-time firefighters Hunter Gray effective December 22 and Brennan Dick effective December 30; seconded by Ms. Moellendick. Voting: Fowler - yes; Miller - yes; Moellendick - yes. Motion passed.*

MEC year budget update 2026 was presented. Department fee will be \$10,000 in 2026.

State Training and equipment grant is done.

Fairfield Union High School has expressed interest in again starting a Boy Scout Explorer program with the department. Such a program was started in 2023 but not implemented.

The EMS cots have had their annual service. The newer medic had recall work done and was serviced at Keer Automotive in New Lexington. Precision Overhead Doors has begun installing new controls. Rear doors for Medic and Rescue are finished.

There are several bad truck bay lights. The electrician has been contacted to replace them.

Zoning Report – Zoning Inspector Joseph Boyer

Zoning Inspector reported no permits were issued since the last meeting.

Zoning and BZA appointments were approved moving Zoning Alternates DeLeon and Davis to replace Zoning members Milby and Moyer and moving BZA Alternate Hubner to fill the DeLeon Zoning Alternate vacancy.

25-118 *Ms. Moellendick moved to a) appoint Zack DeLeon to the Zoning Commission to replace Paul Milby and re-appoint Timothy Boucher to the Board of Zoning Appeals, both for 5 year terms January 1, 2026-December 31, 2030 b) appoint David Davis to the Zoning Commission to replace Kelvyn Moyer for the remainder of the term January 1, 2025-December 31, 2029; c) appoint Donna Hubner as an Alternate to the Zoning Commission to replace Zack DeLeon for the unexpired term 2023-2027; seconded by Mr. Fowler. Voting: Fowler - yes; Miller - yes; Moellendick - yes. Motion approved.*

Road Department Report – Road Superintendent Jason Boyer

Snow Fence (1,200 ft.) completed on Elder Road & Cattail Road. Sign Inventory and Location have been entered into asset management program. Been out for 2 snow events so far, will be ordering salt at end of year.

2026 Budget/Meeting Action

The Fiscal Officer requested approval of reimbursement rates, insurance, Officials pay and Permanent Appropriations for 2026 and canceling any December end of year meeting.

25-119 Ms. Moellendick moved to establish the following 2026 reimbursements and benefits:

Mileage reimbursement rate of \$0.70/mile.

Cellular reimbursement rate of \$40.00 per month for Trustees, Fiscal Officer, Zoning Inspector and Fire Chief.

Broadband internet reimbursement of \$40.00 per month for Fiscal Officer.

To provide group Medical, Dental, Vision and Life insurance for the Trustees, Fiscal Officer and full-time employees.

Vacation, sick leave and paid holidays will be as specified in the Township Personnel Policies and Procedures Manual and the MOA with IAFF 4673.

Trustees to be paid monthly on an annual salary of 200 times the allowed daily rate on the second pay date of the month.

Fiscal Officer shall have Fund Level authority to modify appropriations as needed for bill payment.

Seconded by Mr. Fowler. Voting: Fowler - yes; Miller - yes; Moellendick - yes. Motion approved.

Fiscal Officer requested approval of carryover Blanket Certificates/Purchase Orders for \$49,835.86.

25-120 Mr. Miller moved to approve the following carryover Blanket Certificates and Purchase Orders to 2026 totaling \$49,835.86; Seconded by Ms. Moellendick. Voting: Fowler - yes; Miller - yes; Moellendick - yes. Motion approved.

BC-06	BC-15	BC-20	BC-22	BC-32	BC-34	PO-37	PO-43	PO-47
\$114.84	\$10.41	\$19.23	\$8.96	\$755.00	\$357.42	\$18,658.00	\$20,000.00	\$9,912.00

The Annual Appropriation Resolution was discussed.

25-121 Mr. Fowler moved to a) approve permanent appropriations for 2026 of \$4,769,994.00, b) issue Purchase Orders 01-2026 thru 23-2026 for \$540,174.82, c) issue Blanket Certificates 01-2026 thru 41-2026 for \$596,265.00; seconded by Mr. Miller. Voting: Fowler - yes; Miller - yes; Moellendick - yes; Motion approved.

End of Year Meeting has been canceled.

Regular meeting schedule for 2026 will maintain the date/time at 5:30 PM on the first and third Thursday of the month. Only one meeting will be held in January, on January 15, 2026.


Trustee Reports

Sean Fowler:


Jason Miller:

Rayna Moellendick:

Mr. Miller moved to adjourn; seconded by Ms. Moellendick. Meeting adjourned at 6:20 PM



Chairman



Fiscal Officer

2026 PERMANENT APPROPRIATION RESOLUTION
PLEASANT TOWNSHIP, FAIRFIELD COUNTY, OHIO
December 18, 2025

Appropriations

GENERAL FUND

General Government - Personal Services	270,960.00
General Government - Other	97,090.00
Cemetery - Other	14,000.00
Health - Other	41,864.00
Capital Outlay - Other	55,000.00
Transfer Out	100,000.00
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	578,914.00

MVL FUND

Public Works - Other	40,000.00
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GAS TAX FUND

Public Works - Other	275,000.00
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ROAD & BRIDGE FUND

Public Works - Personal Services	299,130.00
Public Works - Other	684,800.00
Capital Outlay - Other	322,000.00
Transfers Out	0.00
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	1,305,930.00

TSCHOPP CEMETERY FUND

Cemetery - Other	4,000.00
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ZONING FUND

General Government - Personal Services	20,650.00
General Government - Other	5,350.00
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	26,000.00

FIRE OPERATIONS FUND

Public Safety - Personal Services	1,867,750.00
Public Safety - Other	494,900.00
Capital Outlay - Other	77,500.00
Transfers Out	50,000.00
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	2,490,150.00

PERMISSIVE MVL FUND

Public Works - Other	50,000.00
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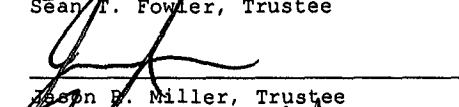
FIRE APPARATUS FUND


Capital Outlay - Other	0.00
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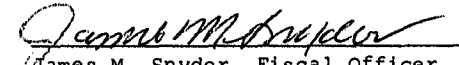
TOTAL APPROPRIATIONS

4,769,994.00


Sean T. Fowler, Trustee


Jason B. Miller, Trustee


Rayna E. Moellendick, Trustee


James M. Snyder, Fiscal Officer

Purchase Orders
 Issued With
 2026 Annual Appropriation Resolution

PO Number	Vendor	Account	Amount	PO Total
	Anthem Health & Wellness	1000-110-221	\$ 87,000.00	
	Anthem Health & Wellness	2031-330-221	\$ 65,000.00	
01-2026	Anthem Health & Wellness	2191-220-221	\$ 215,000.00	\$ 367,000.00
	MedMutual Life	1000-110-222	\$ 425.00	
	MedMutual Life	2031-330-222	\$ 325.00	
02-2026	MedMutual Life	2191-220-222	\$ 1,000.00	\$ 1,750.00
	Delta Dental	1000-110-223	\$ 2,700.00	
	Delta Dental	2031-330-223	\$ 2,000.00	
03-2026	Delta Dental	2191-220-223	\$ 9,500.00	\$ 14,200.00
	Vision Service	1000-110-224	\$ 1,250.00	
	Vision Service	2031-330-224	\$ 825.00	
04-2026	Vision Service	2191-220-224	\$ 2,500.00	\$ 4,575.00
05-2026	Treasurer of State (UAN fees)	1000-110-313	\$ 5,000.00	\$ 5,000.00
	South Central Power	1000-120-351	\$ 1,500.00	
	South Central Power	2031-330-351	\$ 750.00	
06-2026	South Central Power	2191-220-351	\$ 17,000.00	\$ 19,250.00
	Fairfield County Utilities	1000-120-352	\$ 540.00	
07-2026	Fairfield County Utilities	2191-220-352	\$ 1,260.00	\$ 1,800.00
	Lancaster Utilities (Natural Gas)	1000-120-353	\$ 2,000.00	
	Lancaster Utilities (Natural Gas)	2031-330-353	\$ 2,000.00	
08-2026	Lancaster Utilities (Natural Gas)	2191-220-353	\$ 15,000.00	\$ 19,000.00
09-2026	Fairfield County Auditor (Health Dept.)	1000-420-370	\$ 41,864.00	\$ 41,864.00
10-2026	Novo Solutions	2031-330-519	\$ 5,000.00	\$ 5,000.00
11-2026	Medic reimbursement Jackson Reinshield 06/15/2026	2191-220-318	\$ 1,534.62	\$ 1,534.62
12-2026	Medic reimbursement Owen Scott 08/16/2026	2191-220-318	\$ 3,000.00	\$ 3,000.00
13-2026	Breathing Air Systems - SCBA fill maintenance	2191-220-323	\$ 2,500.00	\$ 2,500.00
14-2026	Buckeye Power Systems- Generator Service	2191-220-323	\$ 1,000.00	\$ 1,000.00
15-2026	Municipal Emergency Services - SCBA testing/repair & Hurst tools	2191-220-323	\$ 5,000.00	\$ 5,000.00
16-2026	Stryker LifePak/Lucas/Powerload - Maintenance Contract 5 years 06/01/2025-05/31	2191-220-323	\$ 15,111.20	\$ 15,111.20
17-2026	Ohio Public Risk Insurance dba VFIS insurance	2191-220-389	\$ 3,000.00	\$ 3,000.00
18-2026	Treasurer, State of Ohio (MARCS user fee)	2191-220-519	\$ 1,740.00	\$ 1,740.00
19-2026	Aladtec software (scheduling)	2191-220-519	\$ 3,300.00	\$ 3,300.00
20-2026	ES0 software (EMS-Fire reporting)	2191-220-519	\$ 11,800.00	\$ 11,800.00
21-2026	MECC Dues	2191-220-519	\$ 10,000.00	\$ 10,000.00
22-2026	Pediatric Emergency Standards	2191-220-519	\$ 2,500.00	\$ 2,500.00
23-2026	Responsoft protocol software	2191-220-519	\$ 250.00	\$ 250.00
				\$ 540,174.82

Blanket Certificates
Issued With
2026 Annual Appropriation Resolution

BC Number	GENERAL FUND	Amount
01-2026	Insurance - Other (HRA) 1000-110-229	\$ 33,800.00
02-2026	Accounting & Legal Fees 1000-110-311	\$ 2,000.00
03-2026	Travel/expenses 1000-110-330	\$ 1,000.00
04-2026	Advertising 1000-110-345	\$ 1,500.00
05-2026	Office supplies 1000-110-410	\$ 1,500.00
06-2026	Dues/fees/licenses 1000-110-519	\$ 1,500.00
07-2026	Other 1000-110-599	\$ 10,500.00
08-2026	Repairs 1000-120-323	\$ 5,000.00
09-2026	Utilities - Telephone 1000-120-341	\$ 2,600.00
10-2026	Utilities - Internet/Cable/Data 1000-120-356	\$ 1,200.00
11-2026	Operating supplies 1000-120-420	\$ 750.00
12-2026	Cemetery Maintenance 1000-410-599	\$ 2,000.00
13-2026	Machinery, Equipment, Furniture 1000-760-740	\$ 5,000.00
	MVL FUND	
14-2026	Operating supplies (stone/asphalt/salt/grits) 2011-330-420	\$ 25,000.00
	ROAD & BRIDGE FUND	
15-2026	Insurance - Other (HRA) 2031-330-229	\$ 22,500.00
16-2026	Repairs (building & equipment) 2031-330-323	\$ 15,000.00
17-2026	Utilities - Telephone 2031-330-341	\$ 500.00
18-2026	Utilities - Internet/Cable/Data 2031-330-356	\$ 550.00
19-2026	Contracted Services 2031-330-360	\$ 10,000.00
20-2026	Operating supplies (stone/asphalt/salt/grits) 2031-330-420	\$ 80,000.00
21-2026	Small Tools/Minor Equipment 2031-330-430	\$ 5,000.00
22-2026	Dues/fees/licenses 2031-330-519	\$ 800.00
23-2026	Other 2031-330-599	\$ 6,000.00
	ZONING FUND	
24-2026	Utilities - Telephone 2181-130-341	\$ 480.00
25-2026	Dues/fees/licenses 2181-130-519	\$ 1,800.00
26-2026	Other expenses 2181-130-599	\$ 3,070.00
	FIRE OPERATIONS FUND	
27-2026	Insurance - Other (HRA) 2191-220-229	\$ 99,000.00
28-2026	Training 2191-220-318	\$ 24,005.00
29-2026	Other Services (EMS Billing) 2191-220-319	\$ 15,000.00
30-2026	Garbage and Trash Removal 2191-220-322	\$ 1,800.00
31-2026	Repairs 2191-220-323	\$ 50,000.00
32-2026	Utilities - Telephone 2191-220-341	\$ 2,500.00
33-2026	Utilities - Internet/Cable/Data 2191-220-356	\$ 5,000.00
34-2026	Supplies - Office 2191-220-410	\$ 1,500.00
35-2026	Supplies - Operating 2191-220-420	\$ 60,000.00
36-2026	Small Tools/Minor Equipment 2191-220-430	\$ 8,000.00
37-2026	Supplies - Other (Uniforms) 2191-220-490	\$ 20,000.00
38-2026	Dues/fees/licenses 2191-220-519	\$ 10,410.00
39-2026	Other 2191-220-599	\$ 10,000.00
40-2026	Equipment - Tools/Gear 2191-760-740	\$ 25,000.00
	PERMISSIVE MVL FUND	
41-2026	Operating supplies (salt/grits) 2231-330-420	\$ 25,000.00
		\$ 596,265.00

RECEIPT - PAYMENT REGISTER
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY

From 12/05/2025
 To 12/18/2025

Warrant Number	Date	Type	Vendor/Payee	Amount
Receipts				
195-2025	12/08/2025	INT	53_INVEST	\$ 359.01
196-2025	12/08/2025	INT	53_INVEST	\$ 312.33
197-2025	12/09/2025	STD	Community Action	\$ 500.00
			Total Receipts:	\$ 1,171.34
Payments				
1177-2025	12/05/2025	AW	DELTA DENTAL	\$ 1,030.19
30822	12/11/2025	AW	MUNICIPAL EMERGENCY SERVICES, INC.	\$ 4,855.15
30823	12/16/2025	AW	RUMPKE	\$ 136.00
30824	12/18/2025	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	\$ 385.84
30825	12/18/2025	AW	VERIZON WIRELESS	\$ 35.29
30826	12/18/2025	AW	RANDY MOORE PETROLEUM DISTRIBUTION LLC	\$ 220.60
30827	12/18/2025	AW	ROCKY BRANDS, INC.	\$ 185.00
30828	12/18/2025	AW	LANCASTER SPORTING GOODS	\$ 433.00
30829	12/18/2025	AW	COMMERCIAL PARTS AND SERVICE, INC.	\$ 494.00
30830	12/18/2025	AW	BREATHING AIR SYSTEMS DIVISION	\$ 343.95
30831	12/18/2025	AW	ALL AMERICAN FIRE EQUIPMENT, INC.	\$ 523.50
30832	12/18/2025	AW	SOURCE ONE SUPPLY	\$ 1,517.20
30833	12/18/2025	AW	OVERTIME APPAREL LLC	\$ 1,431.02
30834	12/18/2025	AW	MICHAEL B. SMITH	\$ 184.95
30835	12/18/2025	AW	FAIRFIELD HEALTHCARE PROFESSIONALS, INC.	\$ 85.00
30836	12/18/2025	AW	FAIRFIELD HEALTHCARE PROFESSIONALS, INC.	\$ 490.00
30837	12/18/2025	AW	VARIETY FLOORS OF CARROLL, INC.	\$ 6,365.15
1219-2025	12/18/2025	EW	US TREASURY DEPT. (EFT)	\$ 9,123.39
1220-2025	12/18/2025	EW	EMPOWER TRUST COMPANY, LLC	\$ 399.00
1221-2025	12/18/2025	EW	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$ 6,724.84
1222-2025	12/18/2025	EW	OHIO POLICE & FIRE PENSION FUND	\$ 28,034.61
1223-2025	12/18/2025	CH	VINTON COUNTY NATIONAL BANK	\$ 421.45
1224-2025	12/18/2025	CH	CHARTER COMMUNICATIONS	\$ 239.98
1225-2025	12/18/2025	CH	BUREAU OF WORKER'S COMPENSATION	\$ 18,894.00
	12/18/2025	EP	PAYROLL	\$ 42,443.82
			Total Payments:	\$ 124,996.93

Receipt Type: INT - Interest, STD - Standard, MEMO - Memo Receipt, ADJ - Payment Adjustment

Payment Type: AW - Accounting Warrant, CH - Electronic Payment Advice, EP - Payroll EFT Voucher, EW - Withholding Voucher, WH - Withholding Warrant

**PLEASANT TOWNSHIP TRUSTEES
MEETING ATTENDANCE**

Date: December 18, 2025

Type Meeting: Regular

Name	Name
<i>Tim Malone</i>	